

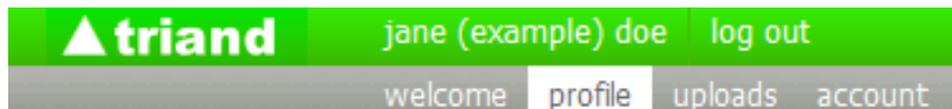


Changing Your Email Address

Since your email address is used to log in to your Triand account, it is important that your current school email address is always up to date.

To change an existing email address, log in to Triand at <https://my.triand.com>.

Click on "profile" in the gray submenu.



Enter your new email address in your profile & click "Save".

First

Middle

Last

Email ←

What you'll use to log in.

State Where your district/school is located.

District

School

Job Title

State-ID Managed by your State Education Agency.



You will be prompted that your information has been saved, but in order to verify the new address, you will need to activate your account.

Information Saved! - Activation email sent

First

Middle

Last

Email

What you'll use to log in.

An email has been sent to **jane.doe1@vhs.k12.ar.us** to make sure it is a valid address. [Resend activation email](#)

IMPORTANT: Your permissions will not work until you have activated your account.

Go to your email inbox & look for an email from support@triand.com. Click on the link in the email to "activate my account".

To complete your registration, follow this link: [activate my account](#).

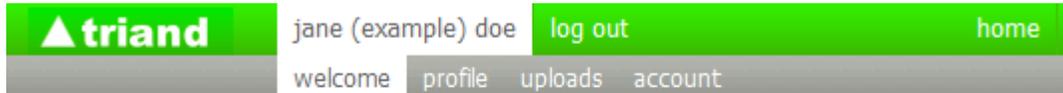
Visit our [help pages](#) if you have any questions.

Thanks,
The Triand Team

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You will receive a message prompting you that your account is now active.



Your account is now updated & your activity in Triand can resume.