

Arkansas StudentGPS Dashboards



Guided Exercises for Training on
Student/Classroom Dashboard

Logging into the StudentGPS Dashboards

For access to the district Ed-Fi Dashboards, visit the following website:

<https://adeedfi.arkansas.gov>

Enter user name and password from your regular Active Directory login (or TAC).

For access to the anonymized Ed-Fi Dashboard training website, visit:

<https://adeedfidemo.arkansas.gov>

Using the following login information for the training website:

User name: 4401 EdFi Teacher (spaces as shown)

Password: ade2013

Once the information is entered, click sign in.

Dashboards

ARKANSAS DEPARTMENT OF EDUCATION

Log In

Username:

Password:

Remember me

Having trouble? Please contact support.

Once logged into the dashboards, this will be your view:

Teacher Name and Picture will be displayed here

Drop Down Menu for Student Lists and Data Views

The dashboard header includes the Ed-Fi logo, Arkansas Department of Education logo, and navigation buttons: EXPORT ALL, PRINT, SUPPORT, and LOG OUT. The breadcrumb trail shows: Glendale ISD > Beverly Hills High School > Ernest B. Jackson. A search bar is located on the right. Below the header, the teacher's name and profile picture are displayed. Two dropdown menus are present: 'Student List' (set to Science(520030|1|1) - AP Biology (5th Period) Spring Semester) and 'Data View' (set to General Overview). A 'CUSTOMIZE VIEW' button is on the left. The main table has columns: Student (with a dropdown arrow), Grade Level, Designations, Attendance / Discipline (sub-columns: Number of Days Absent, Last Four Weeks Class Absences, State Reportable Offenses), and Assessments (sub-columns: End of Course Algebra I, End of Course Geometry, End of Course Biology). The table lists 12 students with their respective metrics. A legend at the bottom explains icons for Gifted & Talented, Special Education, 504 Designation, Limited English Proficiency, Highly Mobile, Partial Transcript, Targeted Achievement Gap Group, Met Goal, Below Goal, Getting Better, Getting Worse, and No Change. The footer includes pagination (Page 1 of 1) and 'Total rows: 12'.

Student	Grade Level	Designations	ATTENDANCE / DISCIPLINE			ASSESSMENTS		
			Number of Days Absent	Last Four Weeks Class Absences	State Reportable Offenses	End of Course Algebra I	End of Course Geometry	End of Course Biology
Baker, Regina W.	11th	G	7	21.6 % ▼	0		283	316
Chavez, Michelle D.	12th	G	7	0.8 % ▲	0			323
Denning, Valerie A.	12th	G	1	2.8 % ▼	0			
Enger, Jason Z.	11th		9	0.5 % ▲	0	246		323
Floyd, Melissa T.	12th	T	0	1.8 % ▲	0			285
Halcomb, Kacie J.	12th	G	2	4.4 % ▲	0			
Kay, Jose W.	11th	G	1	0.0 % ▲	0	273	292	259
Messer, Joshua A.	12th	G	1	4.5 % ▲	0			
Moore, Brian G.	12th		18	3.7 % ▼	0			
Smalley, Kathleen L.	12th	T	24	0.3 % ▲	0		267	275

Legend for Icons and Metric Explanations

Click on the white headings (Student, Grade Level, Metrics, etc.) once to sort the rows in an ascending order. Click again to sort in descending order.

Scroll to Display More Metrics or Student Names

Exercise 1: Customize View

The “Customize View” feature in the Ed-Fi Dashboard allows you to see the data most relevant to you each time you open a class view. This first exercise will allow you to customize your view by adding and removing metrics/columns to your default view.

1. Begin at your class homepage and click on “Customize View.”

The screenshot shows the Ed-Fi Dashboard interface for Isaac Z. Bratcher. At the top, there are navigation links for 'EXPORT ALL', 'PRINT', 'SUPPORT', and 'LOG OUT'. Below the user name, there is a 'Student List' dropdown menu and a 'Data View' dropdown menu. A red arrow points to a blue button labeled 'CUSTOMIZE VIEW' located below the dropdowns. The main content area displays a table with columns for 'Student', 'Grade Level', 'Designations', 'Attendance / Discipline', and 'Assessments'. The table lists three students: Bridges, Judson J., Dana, Ricky H., and Freeman, Nicole H. The bottom of the page features a legend for various student designations and a footer with the copyright notice '©2013 Ed-Fi Alliance, LLC. All Rights Reserved.'

2. Click the “See More Data” button on the left.

This screenshot shows the same Ed-Fi Dashboard interface as the previous one, but with the 'CUSTOMIZE VIEW' button clicked. A red arrow points to a blue button labeled 'SEE MORE DATA' located on the left side of the table header. The table header now includes additional buttons: 'MAXIMIZE GRID' and 'CREATE OR ADD TO WATCH LIST'. The table content remains the same, showing the same three students. The footer and legend are also visible.

Exercise 1: Customize View Continued

3. Columns will populate for all available metrics. You can select (check) the box below the metric to add it or deselect the box to remove it. For this exercise, the Number of Days Absent metric has been added.

The screenshot shows the Ed-Fi Arkansas Department of Education interface for Isaac Z. Bratcher. The student list is displayed with the following columns: Student, Grade Level, Designations, Number of Days Absent, Last Four Weeks Class Absences, State Reportable Offenses, School Code of Conduct, Augmented Benchmark Literacy, and Augmented Benchmark Mathematics. The data for three students is as follows:

Student	Grade Level	Designations	Number of Days Absent	Last Four Weeks Class Absences	State Reportable Offenses	School Code of Conduct	Augmented Benchmark Literacy	Augmented Benchmark Mathematics
Bridges, Judson J.	9th	T	4	5.4 %	0	0	956	728
Dana, Ricky H.	9th	T	27	5.7 %	0	0	956	816
Freeman, Nicole H.	9th		4	0.0 %	0	0	963	833

4. Click the “Save Columns” button to retain this additional column in your default class view before going forward.

The screenshot shows the same Ed-Fi Arkansas Department of Education interface for Isaac Z. Bratcher. The 'SAVE COLUMNS' button is highlighted in blue, indicating it has been clicked. The student list and data are identical to the previous screenshot.

It is essential to note that all columns/metrics can be added or removed at any time by following these steps. The metric is never permanently lost, only selected (displayed) or unselected (hidden).

Debrief Exercise 1: Customize View

Adding and removing metrics based upon an educator's specific needs is a very powerful method of organizing the available information. The Number of Days Absent metric can demonstrate the very powerful correlation between a student's performance and their attendance.

Teachers have suggested the following benefits of such a metric:

- Using calendar feature to reveal a pattern (e.g. Student always absent on Wednesday mornings, is there a sporting event on Tuesday? Does the student take care of a sibling?)
- Understanding a declining grade (failure on new concepts due to lack of attendance)

Do you have any additional suggestions on how you might use the Number of Days Absent information for your class?

What other metrics might be commonly added or removed from the default view?

Exercise 2: Change View to Assessment Detail

The classroom view has several options to view student performance in teacher or issue specific contexts. You can select different views from the drop down menu highlighted on the right side of the window.

The options are:

- Subject Specific – students’ performance on metrics relevant to the subject of the section (elective teachers default to ELA metrics)
- Assessment Detail – students’ performance on assessment strands or reporting categories
- Prior Year - current students’ prior year performance (to be populated in the future)

Each column in each view can be sorted by ascending or descending order, so that a teacher can view the group of students not meeting the metric goal or look at the top performers. For this exercise, we will view the data for Mathematics Benchmark Exam.

1.

Begin at your class homepage and click on “Data View.”

Scroll down and click on “ABE Mathematics.”

The screenshot shows the ed-fi Arkansas Department of Education interface. At the top, there are navigation links for Huntsville School District, Huntsville High School, and Patricia Scott. The user is logged in as Tiffany Paul. The page displays a student list for Mathematics (430000111) - Algebra 1 (1st Period) Spring Semester. A dropdown menu is open, showing options: General Overview, Prior Year, Subject Specific, Assessment Detail (highlighted), State Standardized, ABE Literacy, ABE Mathematics (highlighted), ABE Science, EOC Algebra 1, EOC Geometry, EOC Biology, and Grade 11 Literacy. The table below shows student performance data.

Student	Grade Level	Designations	ATTENDANCE / DISCIPLINE	ASSESSMENT	Grade 8 Literacy SGP			
[Student 1]	9th	T	Last Four Weeks' Class Absences: 0.0 % ▲ 0	State Reportable Offenses: 0	85			
[Student 2]	9th	T	Last Four Weeks' Class Absences: 0.4 % ▲ 1	State Reportable Offenses: 22	82	1 ▼	1 ▼	1 ▼
[Student 3]	9th	T	Last Four Weeks' Class Absences: 0.0 % ▲ 0	State Reportable Offenses: 28	93	0 ▲	4 ▼	4 ▼
[Student 4]	9th	T	Last Four Weeks' Class Absences: 0.0 % ▲ 0	State Reportable Offenses: 81	74	0 ▲	1 ▼	1 ▼

Exercise 2: Change View to Assessment Detail Continued

2. Click on column header to sort student results by performance (click once to switch from ascending to descending or vice versa).

The screenshot displays the ed-fi Arkansas Department of Education dashboard. The user is logged in as Patricia Scott at Huntsville High School. The dashboard shows a student list for Tiffany Paul, with a search bar and navigation options. The main content area displays a table of student results for Mathematics (53010011) - First Part Algebra 1 (2nd Period) Spring Semester. The table includes columns for Student, Grade Level, Mathematics, Algebra CR, Algebra MC, Data Analysis & Probability CR, and Data Analysis & Probability MC. The table shows three rows of student data with performance indicators (Met Goal, Below Goal, Getting Better, Getting Worse, No Change) for each assessment category. A legend at the bottom indicates the performance levels: Met Goal (green circle), Below Goal (red square), Getting Better (green triangle), Getting Worse (red triangle), and No Change (grey square).

Student	Grade Level	Mathematics	Algebra CR	Algebra MC	Data Analysis & Probability CR	Data Analysis & Probability MC
9th	737	75% or More Correct	40% and < 75% Correct	40% or Less Correct	75% or More Correct	40% and < 75% Correct
9th	715	40% or Less Correct	40% or Less Correct	75% or More Correct	75% or More Correct	40% and < 75% Correct
9th	816	40% or Less Correct	40% and < 75% Correct	75% or More Correct	75% or More Correct	75% or More Correct

Debrief Exercise 2: Change View to Assessment Detail

Throughout our Stakeholder Engagement sessions, ADE received feedback that teachers wanted daily access to assessment data to inform their instructional decision-making process. The dashboards present this information down to the strand level, which can be helpful in aligning the lesson plan to specific needs of the students. Can you suggest any other relevant ways to use this feature?

Exercise 3: Create a Watch List

The Watch List feature in the Ed-Fi Dashboard allows you to monitor the performance of select students and can serve as an early warning system. Popular uses include monitoring effectiveness of interventions, monitoring specific programs, and the progress of performance indicator metrics.

This exercise details the process for creating a watch list for students that did not meet 75% or more correct on the Number and Operations Open Response Stand.

1. Click on the column header for Number and Operations Open Response to display students with low performance at the top.

2. Then click on "Customize View."

3. Click on "Create or Add to Watch List."

The screenshot shows the Ed-Fi dashboard for Isaac Z. Bratcher. The 'Number & Operations CR' column header is highlighted with a red arrow. Below the table, the 'CUSTOMIZE VIEW' button is also highlighted with a red arrow. The table displays student performance data for Mathematics, including scores and status indicators for various standards.

Student	Grade Level	Mathematics	Geometry CR	Measurement CR	Number & Operations CR	Number & Operations MC
# Students with 75% or More Correct on Strand			10 of 14	0 of 14	10 of 14	11 of 14
Maigbt, Shaneaqua A.	9th	790	●	■	■	■
Bridges, Judson J.	9th	728	■	■	■	●
Jude, Audra L.	9th	805	●	■	■	●

The screenshot shows the Ed-Fi dashboard for Isaac Z. Bratcher. The 'CREATE OR ADD TO WATCH LIST' button is highlighted with a red box. The table displays student performance data for Mathematics, including scores and status indicators for various standards.

Student	Grade Level	Mathematics	Geometry CR	Measurement CR	Number & Operations CR	Number & Operations MC
# Students with 75% or More Correct on Strand			10 of 14	0 of 14	10 of 14	11 of 14
Maigbt, Shaneaqua A.	9th	790	●	■	■	■
Bridges, Judson J.	9th	728	■	■	■	●
Jude, Audra L.	9th	805	●	■	■	●

Exercise 3: Create a Watch List Continued

4. Click the box to the left to add students that did not meet 75% or More Correct on the Number and Operations OR strand to the watch list, and then add selected students to the watch list.

Student	Grade Level	Mathematics	Geometry CR	Measurement CR	Number & Operations CR	Number & Operations MC
Haight, Shaniqua	9th	750	●	■	■	■
Bridges, Judson, J.	9th	728	■	■	■	■
Jude, Audra L.	9th	805	●	■	■	■

5. Name the Watch List. We have chosen the name “Number and Operations Intervention.” Once named, click “OK.”

Dialog box content:

Create a new list named: Numbers and Operations Intervent

Add selected students to an existing list: sf88, Number and Operations Intervert, Holly1, new list

Exercise 3: Create a Watch List Continued

6. Now the Watch List will appear under the Student List drop down menu.

The screenshot shows the ed-fi Arkansas Department of Education interface. At the top, there are navigation links for 'EXPORT ALL', 'PRINT', 'SUPPORT', and 'LOG OUT'. Below the navigation, the user is logged in as 'Isaac Z. Bratcher' at 'Beverly Hills High School'. The main content area displays a 'Student List' dropdown menu with 'Numbers and Operations intervention' selected. Below the dropdown, there is a 'CUSTOMIZE VIEW' button and a table of students. The table has columns for 'Student', 'Grade Level', 'Designations', 'Last Four Weeks Class Absences', 'State Reportable Offenses', 'EOC Algebra I', 'EOC Geometry', 'EOC Biology', and 'Grade 11 Literacy Exam'. The table lists three students: Bridgess, Jordson J. (9th, 5.4% absences, 0 offenses), Haight, Shaniqua A. (9th, 0.4% absences, 1 offense), and Jade, Audra J. (9th, 3.3% absences, 0 offenses). At the bottom, there are various filters and a footer with the copyright notice '©2013 Ed-Fi Alliance, LLC. All Rights Reserved'.

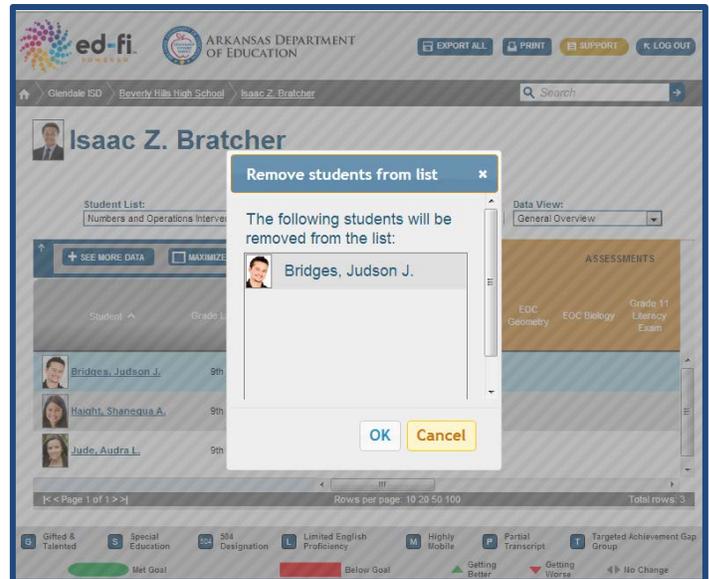
7. To delete students from the Watch List, rename the list, or delete the list, click “Customize View” and “Edit Watch List.”

With the Edit Watch List function, you can select/deselect the box next to the student name to add and remove.

The screenshot shows the ed-fi Arkansas Department of Education interface, similar to the previous one. The 'Student List' dropdown menu is still open. In the 'CUSTOMIZE VIEW' section, the 'EDIT WATCH LIST' button is highlighted with a blue border. The table of students is the same as in the previous screenshot. At the bottom, there are various filters and a footer with the copyright notice '©2013 Ed-Fi Alliance, LLC. All Rights Reserved'.

Exercise 3: Create a Watch List Continued

8. Select your desired edit, make changes, and select “OK” when prompted. If you do not wish to change your watch list, click “Cancel.”



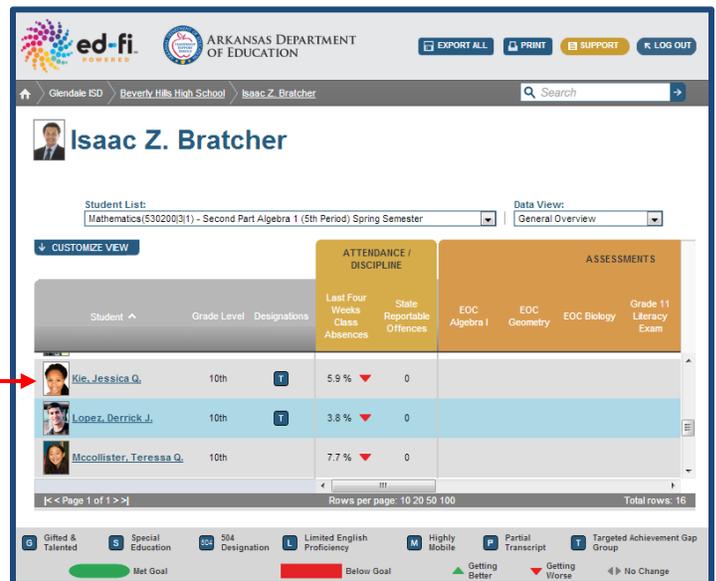
Debrief Exercise 3: Create a Watch List

Previous feedback has suggested that watch lists present a unique opportunity to create subject or lesson specific target groups. Do you have any suggestions on other common times that you might your watch list and add/delete students?

Exercise 4: Find the Attendance Calendar Using the “More” Menu

The Ed-Fi Dashboard allows you to view each student’s performance on each metric and then drill down using the “More” Menu to find more detail. This exercise will demonstrate how to view a student’s Class Period Absence Calendar.

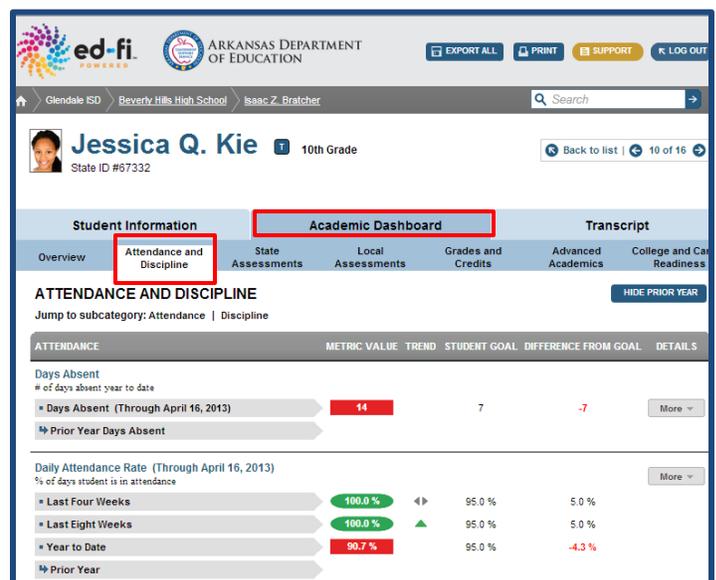
1. Click on a student’s name to see more detailed information.



The screenshot shows the Ed-Fi dashboard for Isaac Z. Bratcher. A table lists students with columns for Student, Grade Level, Designations, Attendance / Discipline (Last Four Weeks Class Absences, State Reportable Offenses), and Assessments (EOC Algebra I, EOC Geometry, EOC Biology, Grade 11 Literacy Exam). A red arrow points to the row for Jessica Q. Kie.

Student	Grade Level	Designations	ATTENDANCE / DISCIPLINE	ASSESSMENTS
			Last Four Weeks Class Absences	EOC Algebra I, EOC Geometry, EOC Biology, Grade 11 Literacy Exam
Kie, Jessica Q.	10th	T	5.9 %	0
Lopez, Derrick J.	10th	T	3.8 %	0
Mccollister, Teresa Q.	10th		7.7 %	0

2. Select the Academic Dashboard Tab. Click on “Attendance and Discipline” Tab at the top of the page.



The screenshot shows the Academic Dashboard for Jessica Q. Kie. The 'Attendance and Discipline' tab is selected and highlighted with a red box. The dashboard displays attendance metrics for the year 2013.

Metric	Value	Trend	Student Goal	Difference from Goal	Details
Days Absent	14		7	-7	More
Daily Attendance Rate (Through April 16, 2013)					More
Last Four Weeks	100.0 %	↔	95.0 %	5.0 %	
Last Eight Weeks	100.0 %	▲	95.0 %	5.0 %	
Year to Date	90.7 %		95.0 %	-4.3 %	
Prior Year					

Exercise 4: Find the Attendance Calendar Using the “More” Menu Continued

3. Select “More” Menu by the Class Period Absence Rate to access to Absences Calendar.

The screenshot displays the academic dashboard for Jessica Q. Kie, a 10th-grade student. The dashboard is divided into three main sections: Student Information, Academic Dashboard, and Transcript. The Academic Dashboard is further divided into Overview, Attendance and Discipline, State Assessments, Local Assessments, Grades and Credits, Advanced Academics, and College and Career Readiness. The current view is the Attendance and Discipline section, which shows the following metrics:

- Days Absent:** 14 days absent through April 16, 2013, with a goal of 7 days. The difference from the goal is -7 days.
- Daily Attendance Rate (Through April 16, 2013):**
 - Last Four Weeks: 100.0% (5.0% above goal)
 - Last Eight Weeks: 100.0% (5.0% above goal)
 - Year to Date: 90.7% (4.3% below goal)
 - Prior Year: 95.0%
- Class Period Absence Rate (Through April 16, 2013):**
 - Last Four Weeks: 5.9% (4.1% above goal)
 - Last Eight Weeks: 3.8% (6.2% above goal)
 - Year to Date: 4.4% (5.6% above goal)
 - Prior Year: 10.0%

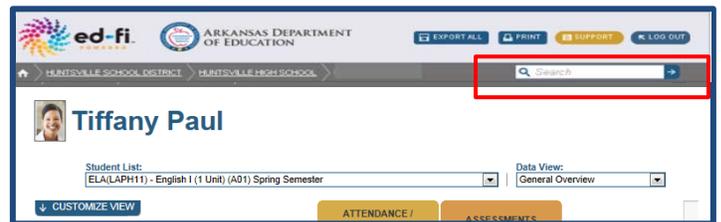
At the bottom of the dashboard, there is an "Absences Calendar" section. It shows a grid of absences for the following periods: 02/11 - 02/15, 02/18 - 02/22, and 02/25 - 03/01. The grid is organized by subject and class period. The subjects listed are Career and Technical Education (494100(1)), English (411000(1)), Fine and Performing Arts (450005(2)), Mathematics (530200(3)), Mathematics (530200(5)), Physical Education (485005(1)), Science (420000(4)), Social Studies (471000(3)), and Undefined (999860(14)). The calendar shows that there were absences in the 1st and 2nd periods of English on 02/25 and 02/26.

This feature can be used to easily determine trends in absences and calendars. It also provides a powerful tool for parent/teacher conferences.

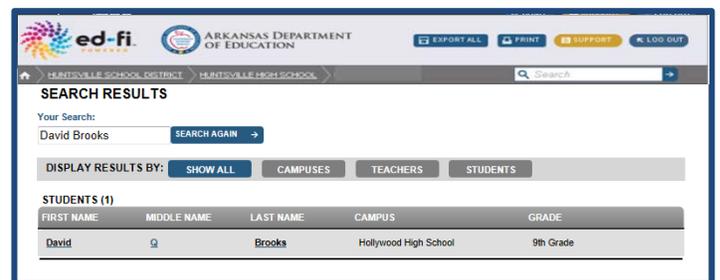
Independent Exercise: Search for Information

The search field allows you to locate students. If you have access to more than one campus, use the search field to find that campus page. If you have access to teachers, you may search for them as well. This exercise demonstrates how to search for a student to view his/her basic information, academic dashboard, and transcript page.

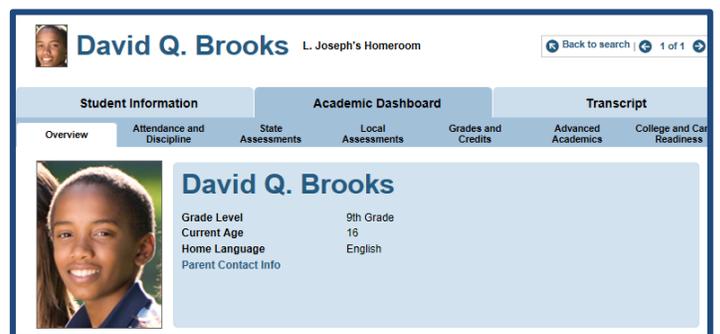
1. Type a name in the “Search” box.



2. All results for that name will populate in a results list.



3. Click on a name to see the student’s basic information and parent contact information (“Student Information”), academic and attendance data (“Academic Dashboard”), and course history (“Transcript”).



Independent Exercise: View Student Transcript Page

The student transcript page shows current courses, course history, GPA, and historical assessment scores. This exercise details the steps necessary to view the student transcript page for a student.

1. Select "Transcript" tab on the right side of the student page.

Student Information		Academic Dashboard			Transcript		
TRANSCRIPT							
Jump to subcategory: Current Courses Course History Historical Assessment Scores							
Current Courses							
LOCAL COURSE #	DESCRIPTION	SUBJECT AREA	INSTRUCTOR	GRADE LEVEL	CREDITS TO BE EARNED	GRADES PER GRADING PERIOD	
						ONE	TWO
● Fall Semester							
999860[36]	Advisory/Homeroom	Undefined	MATTHEW WILLIAMS	9th Grade			
474300[3]	Economics (.5 credit)	Social Studies	ROBERT BISHOP	9th Grade	.5	79	86
410000[5]	English 9	English	JEFFREY AYERS	9th Grade	1	86	90
530100[3]	First Part Algebra 1	Mathematics	PATRICIA SCOTT WIENDY	9th Grade	1	84	82
414000[3]	Oral Communications (.5 credit)	Oral Communications	BOLINGER-VIGGINS	9th Grade	.5	85	78
48500A[3]	Physical Education	Physical Education	JIMMY STAFFORD	9th Grade	.5	99	99
423000[2]	Physical Science	Science	D. CRODDY	9th Grade	1	86	79
491150[4]	Survey of Agriculture Systems	Career and Technical Education	STEVEN JOHNSON	9th Grade	1	73	72
Credits to be earned may reflect a two semester course. Course and grade information is reflective of courses in which the student is currently enrolled.							

2. Scroll down to the bottom of the page to view historical assessment scores.

Historical Assessment Scores				
SCHOOL YEAR	DATE TAKEN	GRADE LEVEL	ASSESSMENT TITLE	STUDENT TEST SCORES
Language Total				
2011	4/15/2011	7	Iowa Test of Basic Skills	37
2012	4/15/2012	8	Iowa Test of Basic Skills	67
Literacy				
2011	4/15/2011	7	Augmented Benchmark Exam	814
2012	4/15/2012	8	Augmented Benchmark Exam	870
Mathematics				
2011	4/15/2011	7	Augmented Benchmark Exam	716
2012	4/15/2012	8	Augmented Benchmark Exam	810
Mathematics Total				
2011	4/15/2011	7	Iowa Test of Basic Skills	59
2012	4/15/2012	8	Iowa Test of Basic Skills	42
Reading Comp				
2011	4/15/2011	7	Iowa Test of Basic Skills	77
2012	4/15/2012	8	Iowa Test of Basic Skills	42
Science				
2011	4/15/2011	7	Augmented Benchmark Exam	172
2011	4/15/2011	7	Iowa Test of Basic Skills	61

Tips: Retrieving and Managing Watch Lists

Teachers may access a current Watch List through the “Student List” drop-down menu on the classroom view. At the campus level, watch lists are available under the campus information tab by clicking “My Student Lists.”

Tiffany Paul

Student List:

- ELA(LAPH11) - English I (1 Unit) (A01) Spring Semester
- Students From All Sections
- ↓ CUSTO
 - ELA(LAPH11) - English I (1 Unit) (A01) Spring Semester
 - ELA(LAPH11) - English I (1 Unit) (A04) Spring Semester
 - ELA(LAPH11) - English I (1 Unit) (B05) Spring Semester
 - ELA(LAPH11) - English I (1 Unit) (B08) Spring Semester
 - ELA(LAPH11) - English I (1 Unit) (FA01) Spring Semester
 - ELA(LAPH11) - English I (1 Unit) (FA04) Spring Semester
 - ELA(LAPH11) - English I (1 Unit) (FB05) Spring Semester
 - ELA(LAPH11) - English I (1 Unit) (FB06) Spring Semester
- Other(AVID11) - Advancement Via Individ Determination 1 (A02) Spring Semester
- Other(AVID11) - Advancement Via Individ Determination 1 (FA02) Spring Semester
- Other(PECR12) - CHEERLEAD 1 (B08) Spring Semester
- Other(PECR12) - CHEERLEAD 1 (FB08) Spring Semester
- 3 or more Grades Below C
 - Absences First Grading Period
 - At Risk Students-Attendance
 - Attendance 2
 - danger of 90% rule
 - Danger of Attendance 90% girls attendance

	Brooks, David Q.	9th	85.0 % ▼	0
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Hollywood High School

Campus Information | Academic Dashboard

Campus Information | Staff List | Students by Grade | **My Student Lists**

Hollywood High School

2600 1ST ST
Glendale, TX 75862-0001
(555) 555-0000 mainline
(555) 555-0001 fax

Administration

Principal	Jeri R. Russell
Assistant Principal	Jodi S. Dangelo
Assistant Principal	Andres D. Dorrell
Assistant Principal	Christina D. Ferrara
Assistant Principal	Jennifer Halcomb
Assistant Principal	Amy L. Martins

Campus Population

Total number of students	1,99
9th Grade	58
10th Grade	52
11th Grade	45
12th Grade	42

Late Enrollment 10.5%

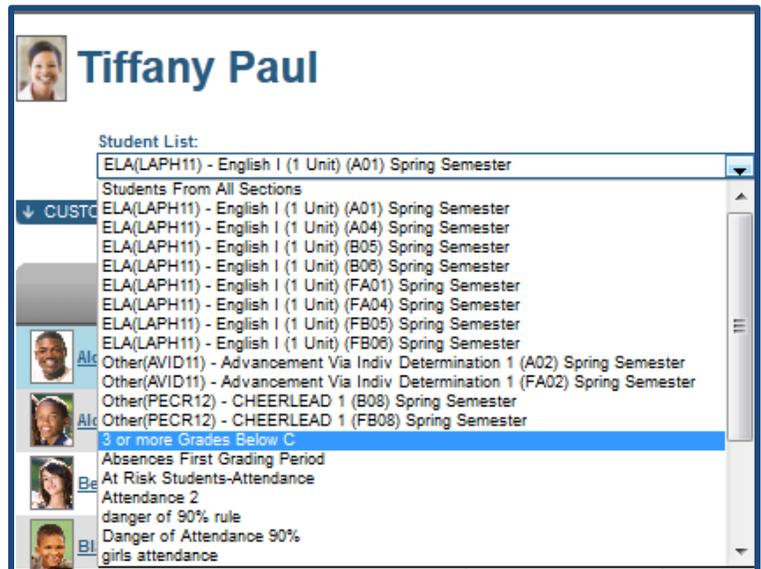
High School Graduation Plan

Minimum	3.0%
Recommended	94.0%

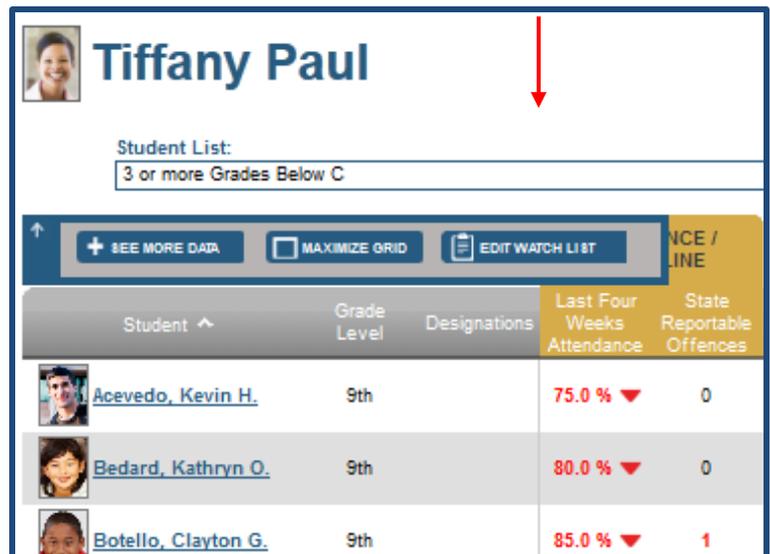
Tips: Editing, Renaming, and Deleting a Watch List

Users may edit, rename, and delete existing watch lists using “Customize View.”

1. Select the Watch List you would like to edit.

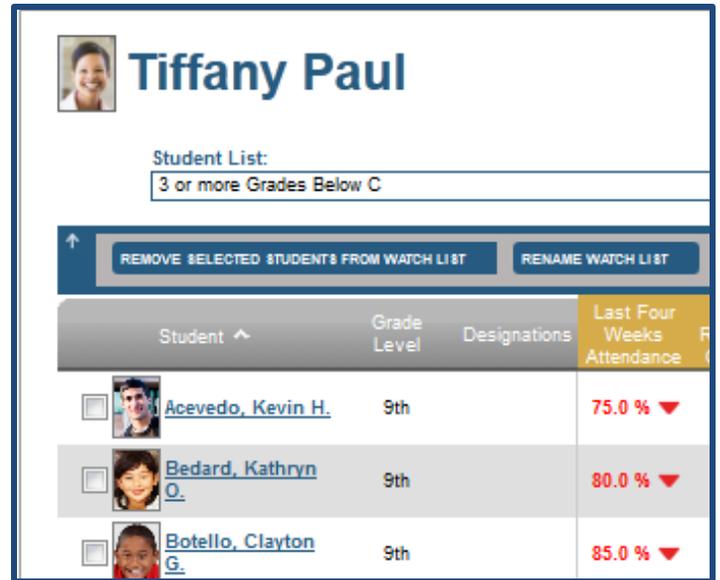


2. Click “Customize View” and “Edit Watch List.”



Tips: Editing, Renaming, and Deleting a Watch List Continued

3. Use this feature to:
- *Select students to remove from the watch list
 - *Rename the Watch List or
 - *Delete the entire Watch List



The screenshot shows a user interface for a teacher named Tiffany Paul. At the top, there is a profile picture and the name "Tiffany Paul". Below this, a "Student List:" field contains the text "3 or more Grades Below C". There are two buttons: "REMOVE SELECTED STUDENTS FROM WATCH LIST" and "RENAME WATCH LIST". Below the buttons is a table with the following columns: "Student", "Grade Level", "Designations", and "Last Four Weeks Attendance". The table lists three students: Kevin H. Acevedo (9th, 75.0%), Kathryn O. Bedard (9th, 80.0%), and Clayton G. Botello (9th, 85.0%). Each student row has a small square checkbox to its left.

Student	Grade Level	Designations	Last Four Weeks Attendance
<input type="checkbox"/>  Acevedo, Kevin H.	9th		75.0 % ▼
<input type="checkbox"/>  Bedard, Kathryn O.	9th		80.0 % ▼
<input type="checkbox"/>  Botello, Clayton G.	9th		85.0 % ▼