

# Arkansas StudentGPS Dashboards



Guided Exercises for District Administrators

# Logging into the Dashboards

For access to the anonymized StudentGPS Dashboard training website, visit:

<https://adeedfidemo.arkansas.gov>

Using the following login information for the training website:

**Username:** districtadmin

**Password:** adetraining

Once the information is entered, click sign in.

**Dashboards**

ARKANSAS DEPARTMENT OF EDUCATION

**Log In**

Username:

Password:

Remember me

Having trouble? Please contact support.

Once logged into the dashboards, this will be your view:

District Name and Logo will be displayed here

ARKANSAS DEPARTMENT OF EDUCATION

EXPORT ALL

PRINT

SUPPORT

LOG OUT

ic Rolls

Search



# Metallic Rolls

District Information

Academic Dashboard

Operational Dashboard

Goal Planning

Overview

Attendance and Discipline

State Assessments

Grades and Credits

Advanced Academics

College and Career Readiness

METRIC CATEGORY

PERFORMANCE SUMMARY

METRIC STATUS

### Attendance and Discipline

Student attendance and discipline patterns

#### Attendance

Daily and class period attendance

12 of 18 metrics met goal



#### Discipline

Discipline infractions and actions

2 of 4 metrics met goal



### State Assessments

State examinations and assessments

#### State Standardized Assessments

Performance and progress on state standardized tests

8 of 14 metrics met goal



### Grades and Credits

Student progression in coursework

#### Course Grades: Primary

Performance and progress in subject areas

#### Credits

Student progress toward graduation

### Advanced Academics

Advanced coursework opportunity and performance

#### State Standardized Assessments

Student advanced performance on state standardized tests

#### Advanced Academics

Student opportunity and performance in advanced coursework

1 of 2 metrics met goal



### College and Career Readiness

Student ability to succeed in higher education and the workforce

#### High School Curriculum Plan

% of students assigned to each state curriculum plan

2 metrics met goal



#### Graduation Status

Graduation and dropout rates

1 of 2 metrics met goal



#### College Entrance Exams

Student performance on college entrance exams

3 metrics met goal



#### College Readiness Indicators

state college readiness indicators

4 metrics met goal



G Gifted & Talented

S Special Education

504 504 Designation

L LEP

M Highly Mobile

P Partial Transcript

T TAGG

I Intervention

Met Goal

Below Goal

Getting Better

Getting Worse

No Change

Legend for Icons and Metric Explanations

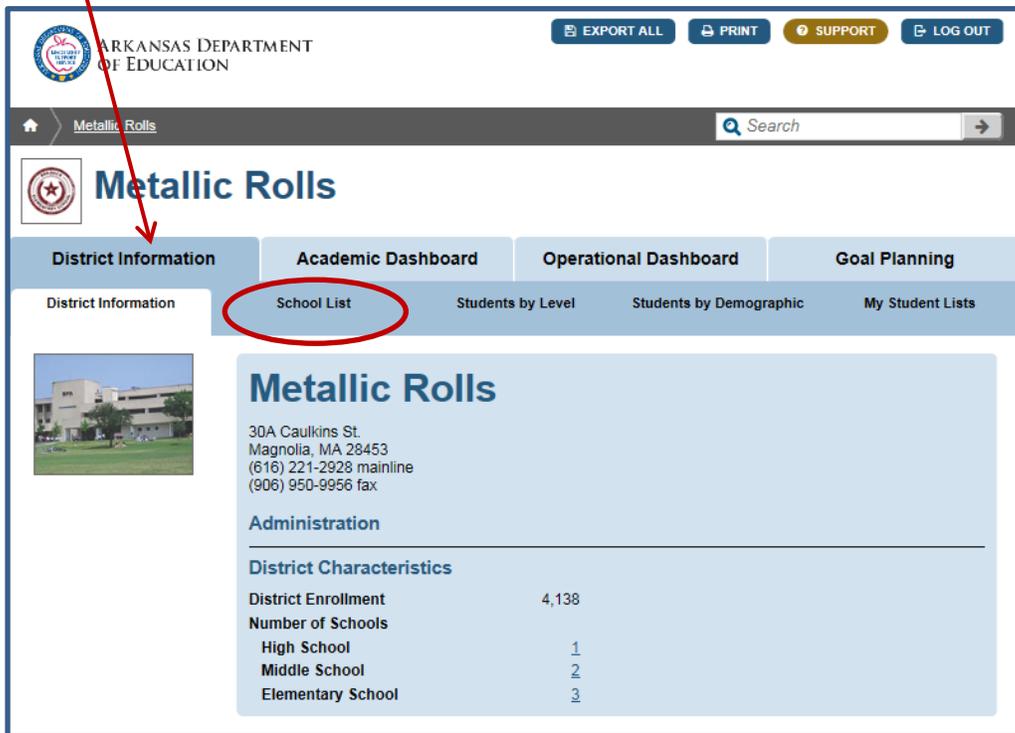
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# Exercise 1: Customize View

The 'Customize View' feature in the StudentGPS Dashboard allows you to see the data most relevant to you. This first exercise will allow you to customize your view by adding and removing metrics/columns to your default view.

1. Click the 'District Information' tab and then click on the 'School List' tab.



ARKANSAS DEPARTMENT OF EDUCATION

EXPORT ALL PRINT SUPPORT LOG OUT

Metallic Rolls Search

## Metallic Rolls

District Information Academic Dashboard Operational Dashboard Goal Planning

District Information **School List** Students by Level Students by Demographic My Student Lists



### Metallic Rolls

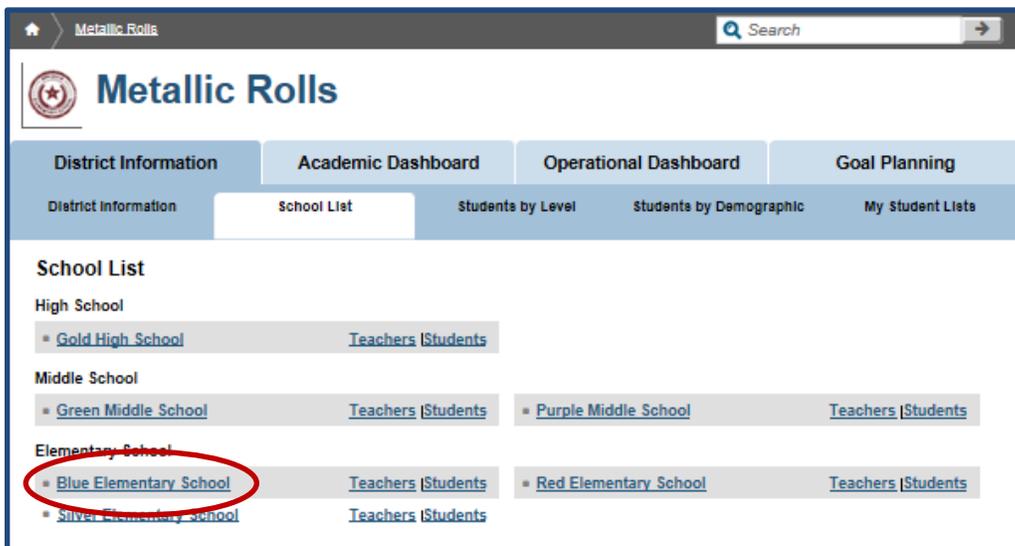
30A Caulkins St.  
Magnolia, MA 28453  
(616) 221-2928 mainline  
(906) 950-9956 fax

Administration

District Characteristics

District Enrollment	4,138
Number of Schools	
High School	1
Middle School	2
Elementary School	3

2. Under the Elementary School Heading select 'Blue Elementary School'. The school information will then populate.



Metallic Rolls Search

## Metallic Rolls

District Information Academic Dashboard Operational Dashboard Goal Planning

District Information School List Students by Level Students by Demographic My Student Lists

### School List

High School

- Gold High School Teachers Students

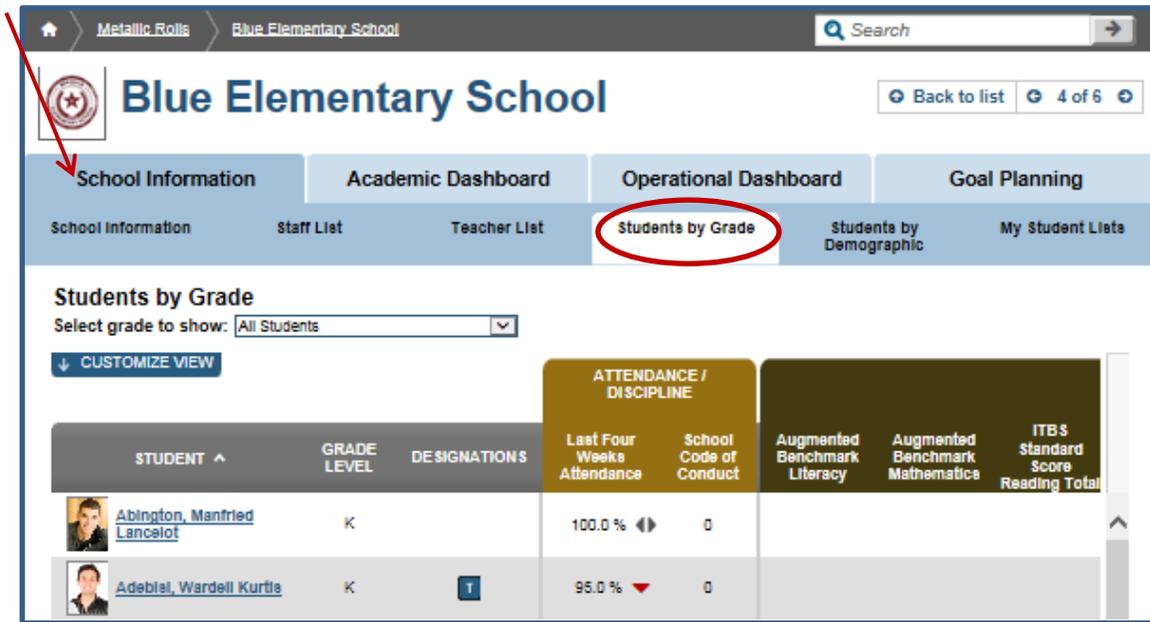
Middle School

- Green Middle School Teachers Students
- Purple Middle School Teachers Students

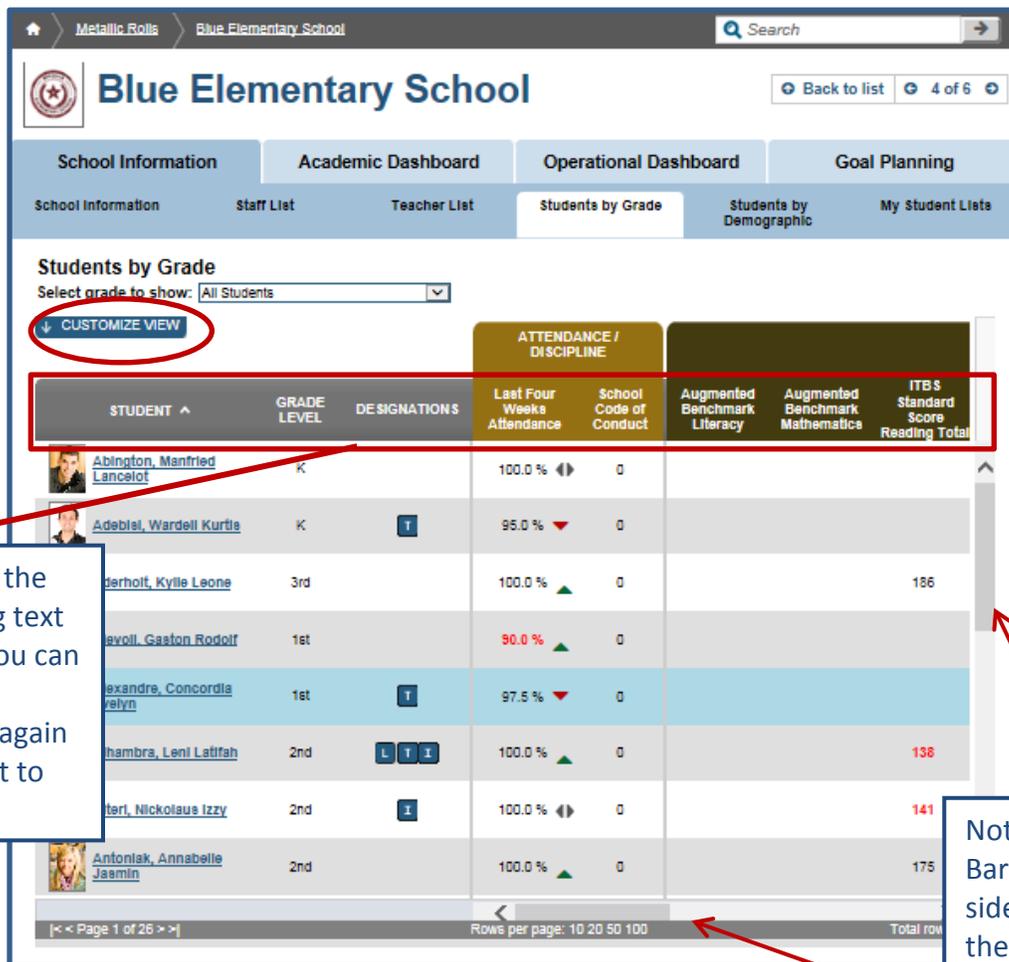
Elementary School

- Blue Elementary School** Teachers Students
- Red Elementary School Teachers Students
- Silver Elementary School Teachers Students

3. Now click on the 'Student Information' tab and then select the 'Students by Grade' tab.



4. Click on 'Customize View.'



By clicking on the white heading text in a column you can sort lowest to highest. Click again to sort highest to lowest.

Notice the Scroll Bars on the right side and bottom of the window to allow access to additional information.

5. Click on the 'See More Data' button.

The screenshot shows the Blue Elementary School dashboard. The 'Students by Grade' section is active, displaying a table of student data. The 'SEE MORE DATA' button is circled in red. The table has the following columns: STUDENT, GRADE LEVEL, DESIGNATIONS, Weeks Attendance, Code of Conduct, Benchmark Literacy, Benchmark Mathematics, and Standard Score Reading Total.

STUDENT	GRADE LEVEL	DESIGNATIONS	Weeks Attendance	Code of Conduct	Benchmark Literacy	Benchmark Mathematics	Standard Score Reading Total
Abington, Manfred Lancelot	K		100.0 %	0			
Adebisi, Wardell Kurtis	K	T	95.0 %	0			
Aderholt, Kylie Leone	3rd		100.0 %	0			186

6. Columns will populate for all available metrics. You can click the box below the metric to add it or deselect the box to remove it. For this exercise check the 'Days Absent Current Semester'. Then click the 'Save Columns' button to retain this newly selected column in your default view.

The screenshot shows the Blue Elementary School dashboard. The 'Students by Grade' section is active, displaying a table of student data. The 'SAVE COLUMNS' button and the 'Days Absent Current Semester' checkbox are circled in red. The table has the following columns: STUDENT, GRADE LEVEL, DESIGNATIONS, Days Absent Current Semester, Last Four Weeks Attendance, Last Eight Weeks Attendance, State Reportable Offenses, and School Code of Conduct.

STUDENT	GRADE LEVEL	DESIGNATIONS	Days Absent Current Semester	Last Four Weeks Attendance	Last Eight Weeks Attendance	State Reportable Offenses	School Code of Conduct
Abington, Manfred Lancelot	K		<input checked="" type="checkbox"/>	100.0 %	100.0 %	0	0
Adebisi, Wardell Kurtis	K	T	<input type="checkbox"/>	95.0 %	85.0 %	0	0

It is essential to note that all columns/metrics can be added or removed at any time by following these steps. The metric is never permanently lost, only selected (displayed) or unselected (hidden).

## Debrief Exercise 1: Customize View

Adding and removing metrics based upon an educator's specific needs is a very powerful method of organizing the available information. The Number of Days Absent metric can demonstrate the very powerful correlation between a student's performance and their attendance.

School Administrators have suggested the following benefits of such a metric:

- Using calendar feature to reveal a pattern (e.g. Student always absent on Wednesday mornings, is there a sporting event on Tuesday? Does the student take care of a sibling?)
- Understanding a declining grade (failure on new concepts due to lack of attendance)

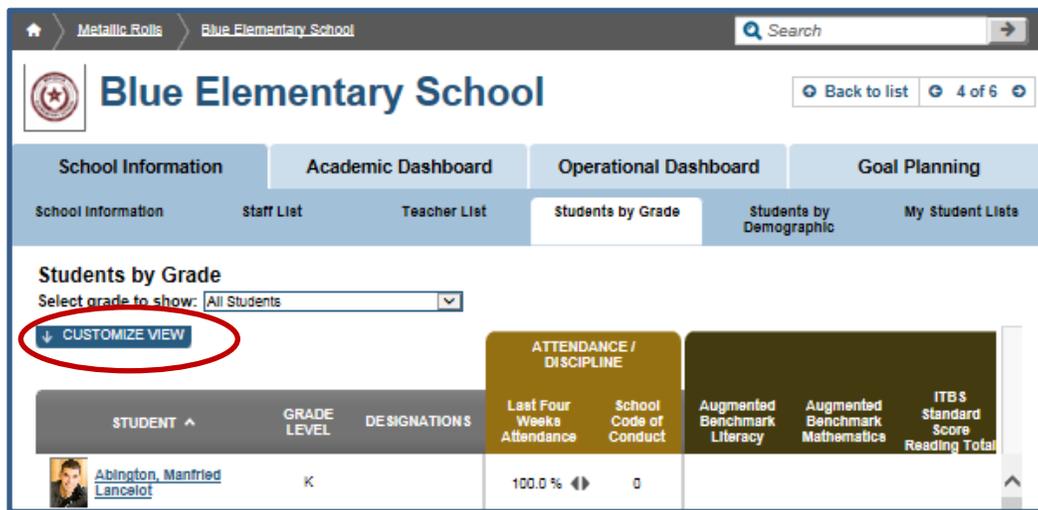
Do you have any additional suggestions on how you might use the Number of Days Absent information for your school?

What other metrics might be commonly added or removed from the default.

## Exercise 2: Creating a Dynamic List

The Dynamic List feature in the StudentGPS Dashboard allows you to monitor students based on selected filters and can serve as an early warning system. Based upon the filters, students will automatically add and drop from the lists. Teachers can be notified of changes to the lists via email notification when a change occurs within the list. This exercise details the process for creating a dynamic list for TAGG students who have more than 3 days absent.

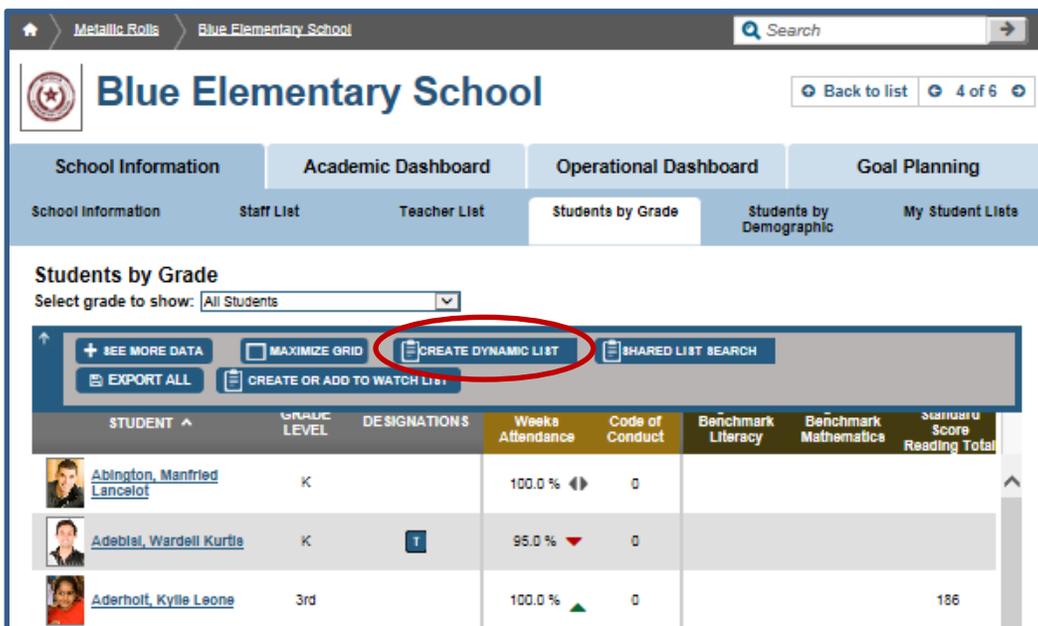
1. Click on 'Customize View'.



The screenshot shows the StudentGPS Dashboard for Blue Elementary School. The 'Students by Grade' section is active, displaying a table of student data. A red circle highlights the 'CUSTOMIZE VIEW' button located below the 'Select grade to show' dropdown menu.

STUDENT	GRADE LEVEL	DESIGNATIONS	ATTENDANCE / DISCIPLINE		BENCHMARKS		
			Last Four Weeks Attendance	School Code of Conduct	Augmented Benchmark Literacy	Augmented Benchmark Mathematics	ITBS Standard Score Reading Total
Abington, Manfred Lancelot	K		100.0 %	0			

2. Then select 'Create Dynamic List'.



The screenshot shows the StudentGPS Dashboard for Blue Elementary School. The 'Students by Grade' section is active, displaying a table of student data. A red circle highlights the 'CREATE DYNAMIC LIST' button located in the toolbar above the table.

STUDENT	GRADE LEVEL	DESIGNATIONS	Weeks Attendance	Code of Conduct	Benchmark Literacy	Benchmark Mathematics	Standard Score Reading Total
Abington, Manfred Lancelot	K		100.0 %	0			
Adebial, Wardell Kurtis	K	T	95.0 %	0			
Aderholt, Kylie Leone	3rd		100.0 %	0			186

3. Select the checkbox for 'TAGG designation' under the 'Student Information Tab' and then choose the 'Attendance & Discipline' tab to enter more than 3 days absent.

**STEP 1:**

Dynamic List Name: New Dynamic List Share Dynamic List

**Student Information** Attendance and Discipline Assessments Grades & Credits Intervention Sections Settings

**Gender**  
 All Genders  
 Male  
 Female

**Grade**  
 Kindergarten  
 1st Grade  
 2nd Grade  
 3rd Grade

**Demographics**  
 American Indian - Alaskan Native  
 Asian  
 Black - African American  
 Hispanic/Latino  
 Native Hawaiian - Pacific Islander  
 White  
 Two or More

**Program Status**  
 504 Designation  
 Bilingual Program  
 Career and Technical Education  
 Gifted/Talented  
 Special Education  
 Title I Participation

**Other Student Information**  
 Targeted Achievement Gap Group  
 Highly Mobile  
 Homeless  
 Immigrant  
 Limited English Proficiency  
 Migrant  
 Over Age  
 Retained  
 Alternative Learning Environment

Selected Filters:  
Other Student Information: Targeted Achievement Gap Group

**CHANGE NAME** **DELETE** **SAVE**

**STEP 2:**

Dynamic List Name: New Dynamic List Share Dynamic List

**Student Information** **Attendance and Discipline** Assessments Grades & Credits Intervention Sections Settings

**Total Days Absent Current Semester**  
Greater than or equal to

**Exused Days Absent Current Semester**  
Unselected

**Unexcused Days Absent Current Semester**  
Unselected

**Daily Attendance Rate Current Semester**  
Unselected

**Tardy Rate Current Semester**  
Unselected

**State Reportable Offenses**  
Unselected

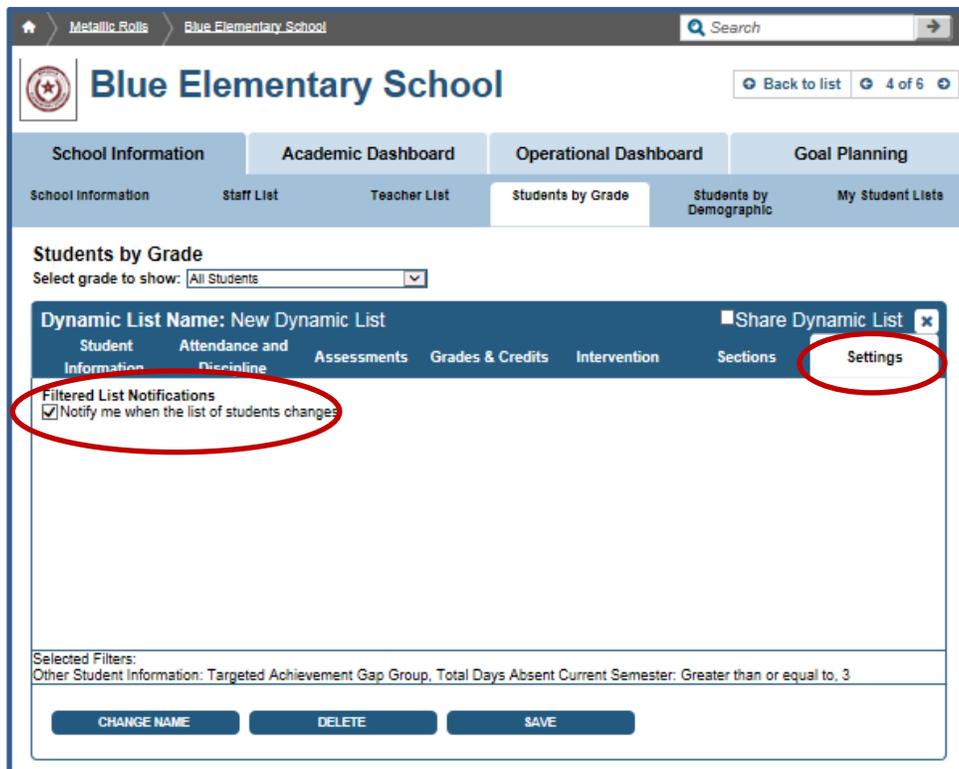
**School Code of Conduct**  
Unselected

Selected Filters:  
Other Student Information: Targeted Achievement Gap Group, Total Days Absent Current Semester: Greater than or equal to, 3

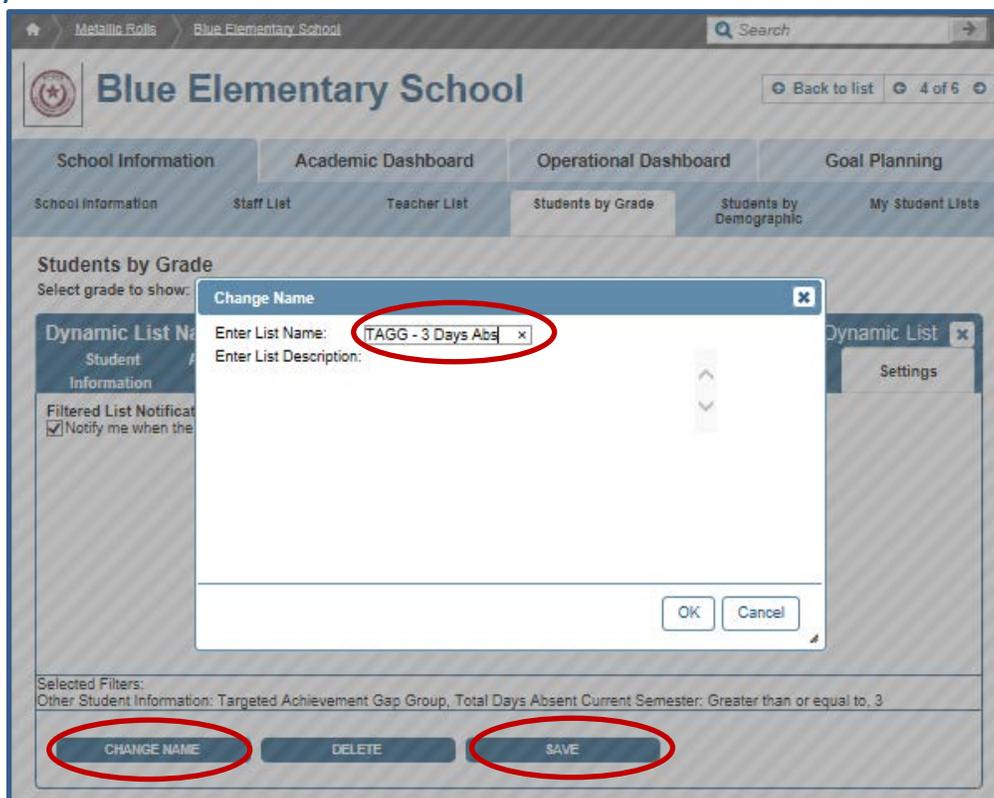
**CHANGE NAME** **DELETE** **SAVE**

The list will automatically update to include only the students who meet the specific criteria selected on the Dynamic List.

4. Now click the 'Settings' tab. You will see a box you can check under the 'Filtered List Notifications' heading. Check the box next to 'Notify me when the list of students changes' and you will then receive an email each time there is a change made to the dynamic list.

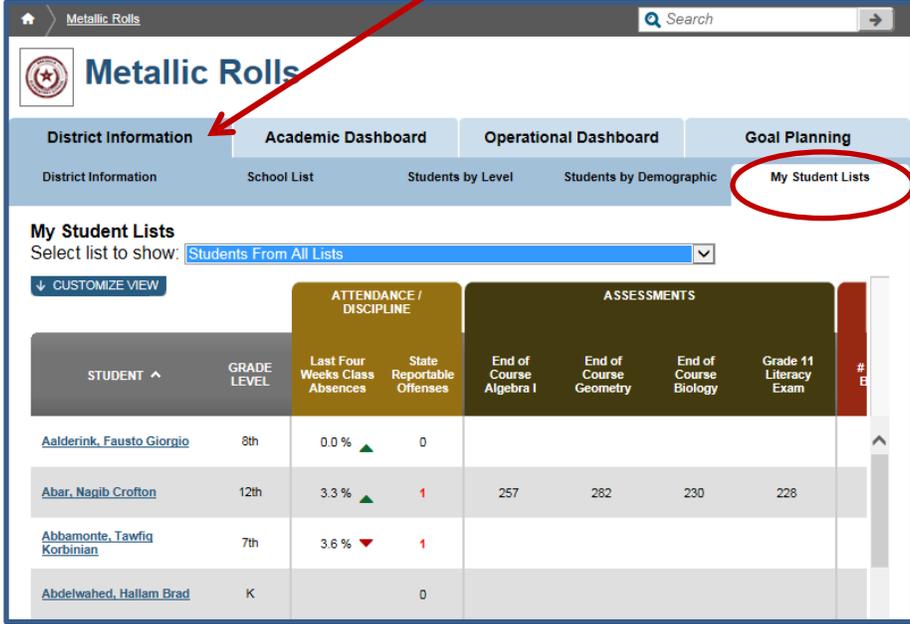


5. Now click 'Change Name' and enter a name for your Dynamic List. After entering a name for your list be sure to click 'Save'.



## Exercise 2.1: Accessing a Dynamic List

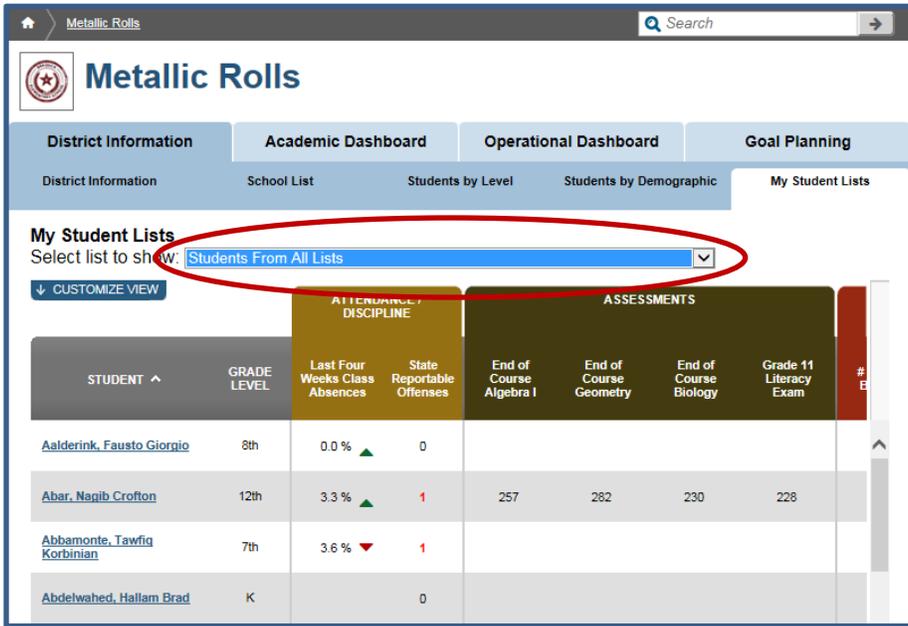
1. To access your Dynamic Lists click the District Information tab and then click the 'My Student Lists' tab.



The screenshot shows the Metallic Rolls dashboard. The 'District Information' tab is selected, and within it, the 'My Student Lists' sub-tab is highlighted with a red circle. A red arrow points from the 'My Student Lists' sub-tab to the 'District Information' tab. Below the tabs, a dropdown menu is set to 'Students From All Lists'. The main content area displays a table with student data.

STUDENT ^	GRADE LEVEL	ATTENDANCE / DISCIPLINE		ASSESSMENTS				#
		Last Four Weeks Class Absences	State Reportable Offenses	End of Course Algebra I	End of Course Geometry	End of Course Biology	Grade 11 Literacy Exam	
<a href="#">Aalderink, Fausto Giorgio</a>	8th	0.0 % ▲	0					
<a href="#">Abar, Nagib Crofton</a>	12th	3.3 % ▲	1	257	282	230	228	
<a href="#">Abbamonte, Tawfiq Korbinian</a>	7th	3.6 % ▼	1					
<a href="#">Abdelwahed, Hallam Brad</a>	K		0					

2. Select the dynamic list you would like to work with from the dropdown menu and your list will automatically populate.

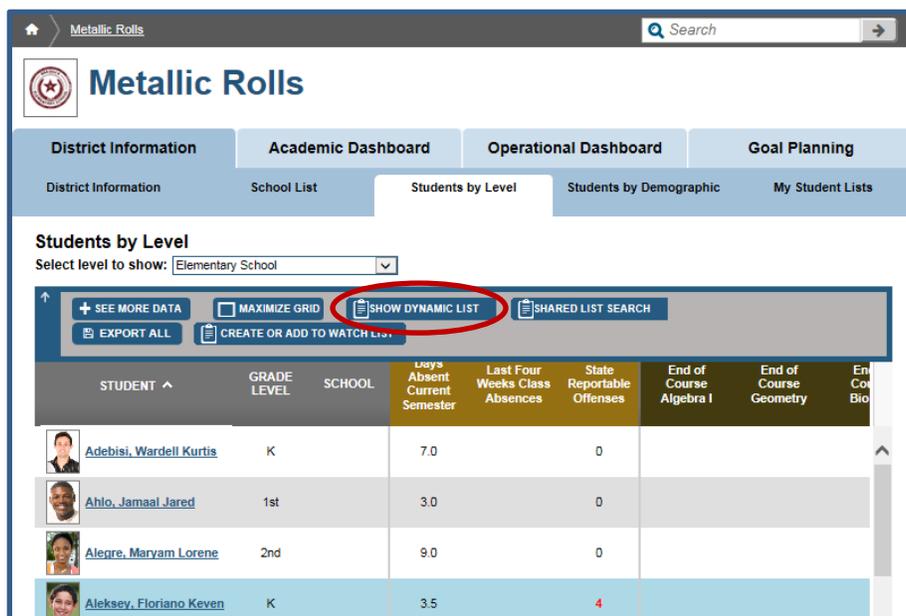


The screenshot shows the same Metallic Rolls dashboard as the previous one. The 'My Student Lists' sub-tab is still selected. The dropdown menu for 'Select list to show:' is highlighted with a red circle, and it displays 'Students From All Lists'.

STUDENT ^	GRADE LEVEL	ATTENDANCE / DISCIPLINE		ASSESSMENTS				#
		Last Four Weeks Class Absences	State Reportable Offenses	End of Course Algebra I	End of Course Geometry	End of Course Biology	Grade 11 Literacy Exam	
<a href="#">Aalderink, Fausto Giorgio</a>	8th	0.0 % ▲	0					
<a href="#">Abar, Nagib Crofton</a>	12th	3.3 % ▲	1	257	282	230	228	
<a href="#">Abbamonte, Tawfiq Korbinian</a>	7th	3.6 % ▼	1					
<a href="#">Abdelwahed, Hallam Brad</a>	K		0					

## Exercise 2.2: Edit/Modify Dynamic Lists

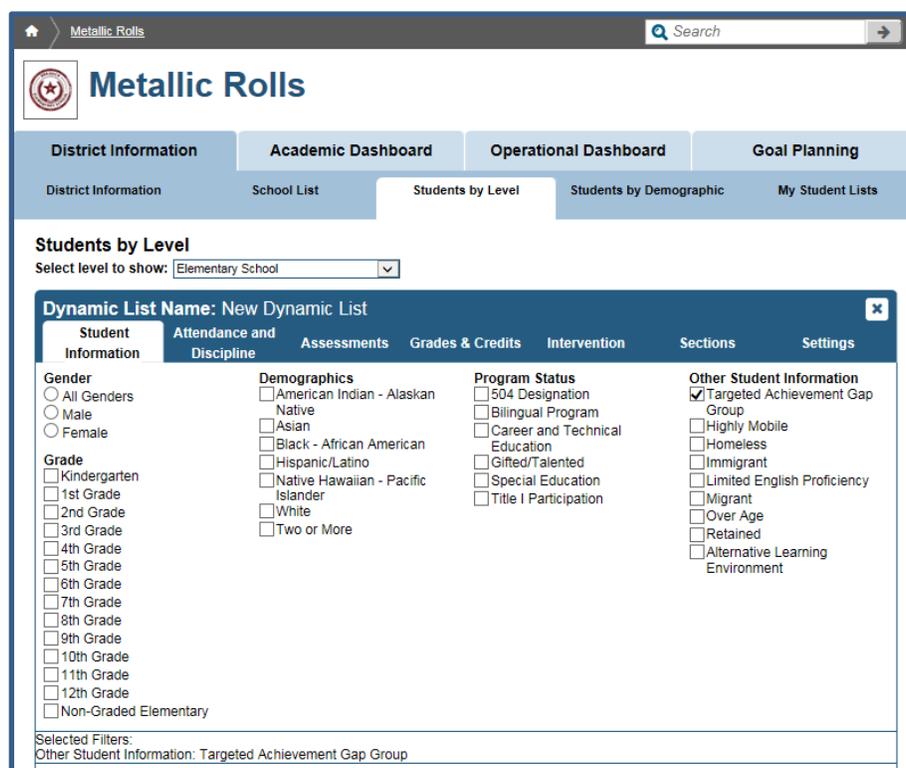
1. To change the filters within a Dynamic List, you must first click 'Customize View' while you are in a Dynamic List. Then you will select 'Show Dynamic List'. This will bring up the filter selection screen.



The screenshot shows the 'Metallic Rolls' dashboard. The 'Academic Dashboard' is active, and the 'Students by Level' view is selected. The 'Select level to show' dropdown is set to 'Elementary School'. A toolbar contains several buttons: 'SEE MORE DATA', 'MAXIMIZE GRID', 'SHOW DYNAMIC LIST' (circled in red), 'SHARED LIST SEARCH', 'EXPORT ALL', and 'CREATE OR ADD TO WATCH LIST'. Below the toolbar is a table of student data.

STUDENT	GRADE LEVEL	SCHOOL	Days Absent Current Semester	Last Four Weeks Class Absences	State Reportable Offenses	End of Course Algebra I	End of Course Geometry	End of Course Bio
Adebisi, Wardell Kurtis	K		7.0		0			
Ahlo, Jamaal Jared	1st		3.0		0			
Alegre, Maryam Lorene	2nd		9.0		0			
Alekshev, Floriano Keven	K		3.5		4			

2. Once the filter selection screen comes up you can modify the criteria for the list by selecting or unselecting filters, which will modify the results. Be sure to save all changes.



The screenshot shows the 'Dynamic List Name: New Dynamic List' filter selection screen. The 'Dynamic List Name' is 'New Dynamic List'. The screen is divided into several sections: Student Information, Attendance and Discipline, Assessments, Grades & Credits, Intervention, Sections, and Settings. Each section contains various checkboxes for filtering students.

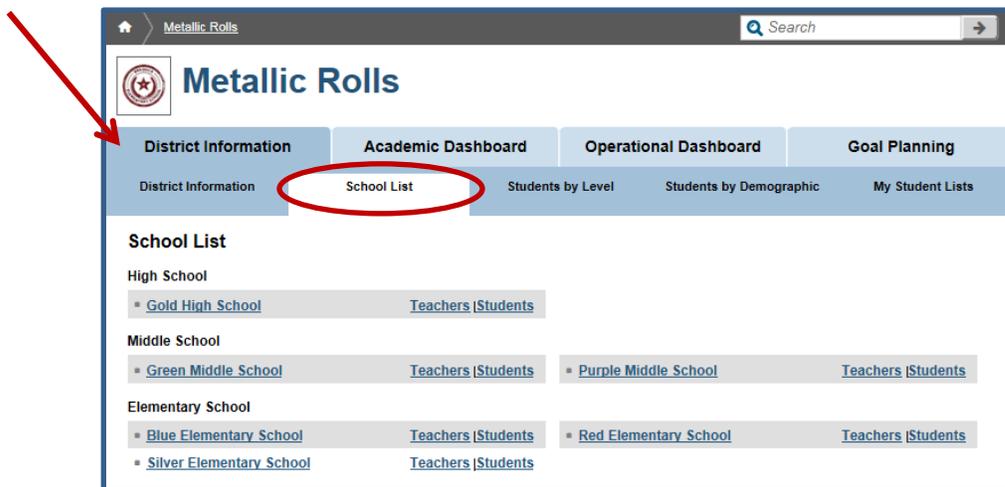
Student Information	Attendance and Discipline	Assessments	Grades & Credits	Intervention	Sections	Settings
<b>Gender</b> <input type="radio"/> All Genders <input type="radio"/> Male <input type="radio"/> Female	<b>Demographics</b> <input type="checkbox"/> American Indian - Alaskan Native <input type="checkbox"/> Asian <input type="checkbox"/> Black - African American <input type="checkbox"/> Hispanic/Latino <input type="checkbox"/> Native Hawaiian - Pacific Islander <input type="checkbox"/> White <input type="checkbox"/> Two or More	<b>Program Status</b> <input type="checkbox"/> 504 Designation <input type="checkbox"/> Bilingual Program <input type="checkbox"/> Career and Technical Education <input type="checkbox"/> Gifted/Talented <input type="checkbox"/> Special Education <input type="checkbox"/> Title I Participation	<b>Other Student Information</b> <input checked="" type="checkbox"/> Targeted Achievement Gap Group <input type="checkbox"/> Highly Mobile <input type="checkbox"/> Homeless <input type="checkbox"/> Immigrant <input type="checkbox"/> Limited English Proficiency <input type="checkbox"/> Migrant <input type="checkbox"/> Over Age <input type="checkbox"/> Retained <input type="checkbox"/> Alternative Learning Environment			

Selected Filters:  
Other Student Information: Targeted Achievement Gap Group

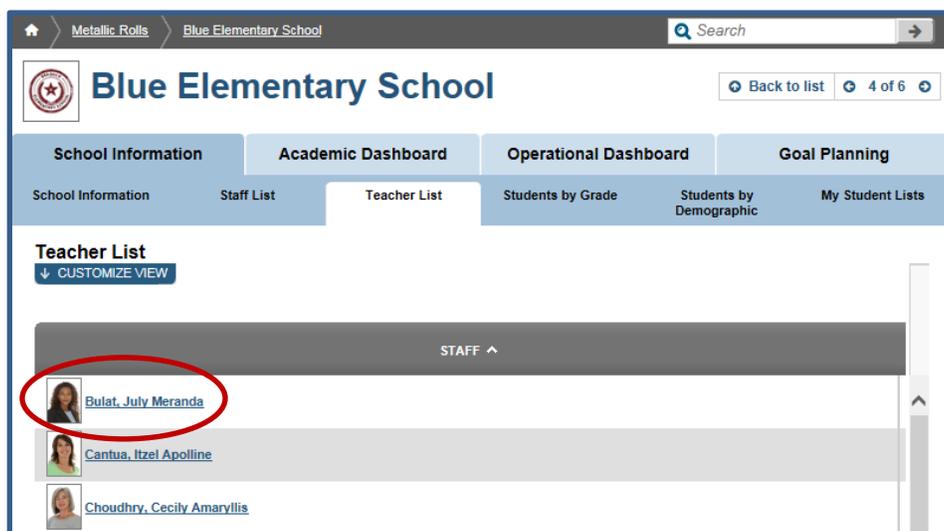
## Exercise 3: Local Assessment Upload Feature

The StudentGPS dashboards have been expanded to include a local assessment upload feature for teachers and administrators. From the local assessment upload tab, teachers can choose to upload DIBELS 6<sup>th</sup>, DIBELS Next, DRA, DSA, and STAR assessments. Templates have been pre-loaded in the dashboards. You can select specific courses to populate the student portion. Then results will be entered into a simple upload feature.

1. To access the Local Assessment Upload you must need to click the 'District Information' tab and then select the 'School List' tab.



2. This will populate the list of every school in your district. For this exercise scroll down to the Elementary School heading and select the 'Teachers' link to the right of Blue Elementary School. This will generate a list of all teachers for the Blue Elementary School. Now select the teacher 'July Bulat'.



- On the Teacher Landing Page, there will be two tabs. Select 'Local Assessment Upload' to upload data. Then you can select a section, the date and time of the assessment, and the assessment type. You can also see previously stored assessments.

The screenshot shows the 'Local Assessment Upload' form. A red arrow points to the 'Local Assessment Upload' tab. The form includes the following fields:

- Select a section:
- Select the date of the assessment:
- Select the time of the assessment:
- Select the assessment:
- Stored for this section:

At the bottom, there are filters:

- Once you have selected the assessment and entered the assessment details, you will then see the template for the assessment. There are additional filters located in the upper right hand corner that will allow you to select specific students and data fields. Changes must be saved by clicking the save button located in the bottom right corner.

The screenshot shows the 'Local Assessment Upload' form with the following details:

- Select a section:
- Select the date of the assessment:
- Select the time of the assessment:
- Select the assessment:
- Stored for this section:
  - DIBELS Next (Jan 05, 2015 - 07:00AM)
  - DRA K-3 (Jan 05, 2015 - 07:00AM)
  - DSA (Jan 05, 2015 - 07:00AM)
  - STAR Reading (Jun 04, 2015 - 09:00AM)

Below the form is a table titled 'DIBELS 6th' with the following columns: FULL NAME, STUDENT USI, INITIAL SOUND FLUENCY, LETTER NAMING FLUENCY, WORD USE FLUENCY, PHONEME SEGMENTATION, NONSENSE WORD FLUENCY -CLS, and ORAL RE FLUE. The table contains five rows of student data, each with a checkbox in the first column.

	FULL NAME	STUDENT USI	INITIAL SOUND FLUENCY	LETTER NAMING FLUENCY	WORD USE FLUENCY	PHONEME SEGMENTATION	NONSENSE WORD FLUENCY -CLS	ORAL RE FLUE
<input type="checkbox"/>	Abdul P. Zubrowski	461680						
<input type="checkbox"/>	Adelbert P. Morford	461561						
<input type="checkbox"/>	Agnes D. Piorkowski	556579						
<input type="checkbox"/>	Artie H. Deaver	463906						
<input type="checkbox"/>	Brad D. Liquorish	461713						

## Exercise 3: Local Assessment Upload Results Page

The data entered utilizing this feature will be displayed down the strand level and will roll-up to the classroom and school level. The illustration below depicts the strand level presentation of the data.

### EXAMPLE: Display of local assessment data results

All DIBELS (Most recent scores for all students)									
DATE	STUDENT	GRADE	DIBELS NEXT COMPOSITE SCORE	FIRST SOUND FLUENCY (FSF)	LETTER NAMING FLUENCY (LNF)	PHONEME SEGMENTATION (PSF)	NONSENSE WORD FLUENCY (NWF)	DIBELS ORAL READING FLUENCY (DORF)	DAZE
# of Students with Mastery of Skill				1 of 10	1 of 10	1 of 10	1 of 10	2 of 10	2 of 10
11/3/2013	Gotch, Sean	2nd	198	■	■	■	■	■	■
11/5/2013	Hobbs, Trenlan	1st	238	●	●	■	■	■	■
11/3/2013	Holland, Melissa	2nd	170	■	■	■	■	■	■
11/3/2013	Jones, Kandi	2nd	180	■	■	■	■	■	■
11/5/2013	Kainz, Matthew	1st	168	■	■	■	■	■	■
11/3/2013	Matthews, Clinton	2nd	185	■	■	■	■	■	■
11/5/2013	Mills, Willie	1st	245	■	■	●	●	●	■
11/3/2013	Thompson, Whitt	2nd	169	■	■	■	■	■	■
11/5/2013	Victors, Harry	1st	190	■	■	■	■	■	■
11/5/2013	Williams, Todd	1st	205	■	■	■	■	●	●

## Exercise 4: Search for Information

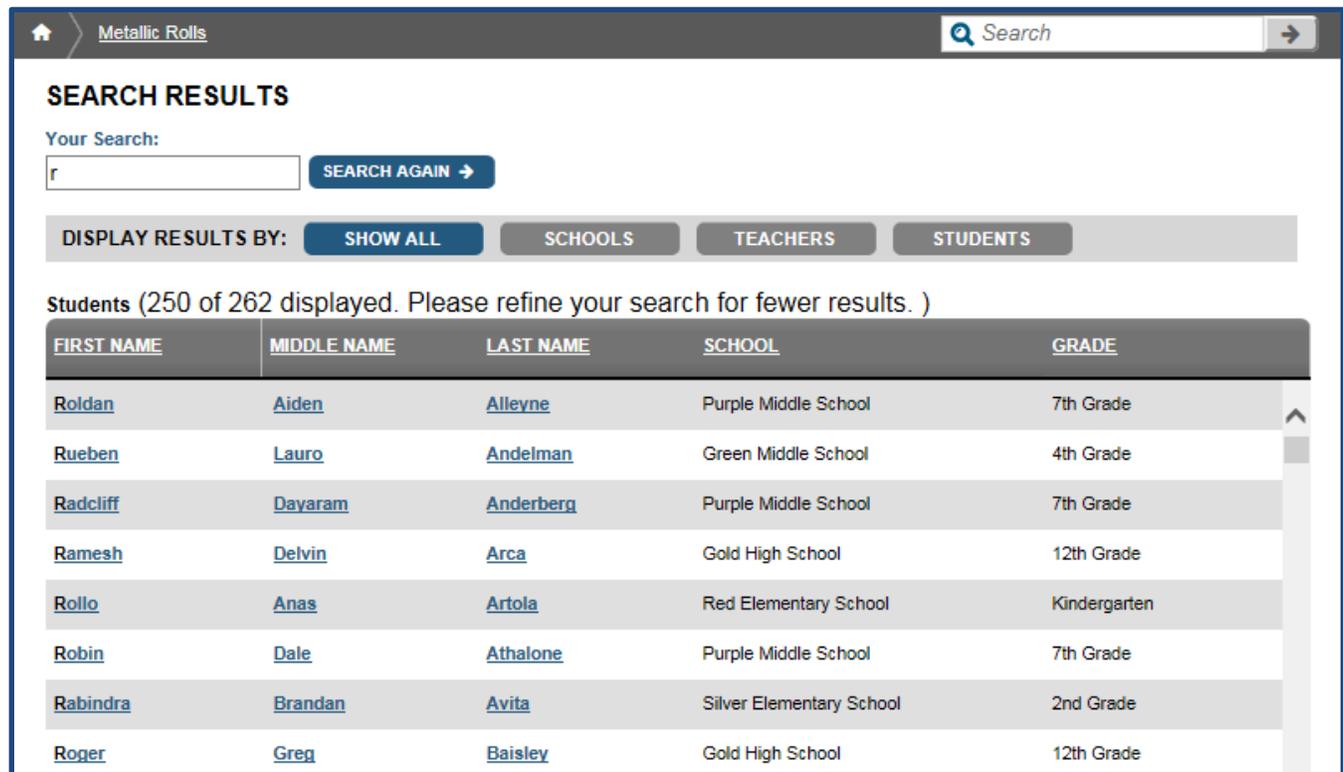
The search field allows you to locate students. If you have access to more than one campus, use the search field to find that campus page. If you have access to teachers, you may search for them as well. This exercise demonstrates how to search for a student to view his/her basic information, academic dashboard, and transcript page.

1. Type a name in the 'Search' box. For this exercise type "R" and hit enter.



The screenshot shows the top navigation bar of the Arkansas Department of Education website. The logo is on the left, followed by the text "ARKANSAS DEPARTMENT OF EDUCATION". On the right, there are buttons for "EXPORT ALL", "PRINT", "SUPPORT", and "LOG OUT". Below this is a breadcrumb trail: "Metallic Rolls" > "Blue Elementary School". A search bar is located on the right side of the breadcrumb trail, containing the text "Search" and a magnifying glass icon. The search bar is circled in red. Below the breadcrumb trail is the "Blue Elementary School" logo and name.

2. All results for that letter/name will populate in a results list.



The screenshot shows the search results page. The breadcrumb trail is "Metallic Rolls". The search bar contains "r". Below the search bar is a "SEARCH AGAIN" button. The "DISPLAY RESULTS BY:" section has buttons for "SHOW ALL", "SCHOOLS", "TEACHERS", and "STUDENTS". The "STUDENTS" button is selected. Below this is a message: "Students (250 of 262 displayed. Please refine your search for fewer results. )". A table of search results is displayed below.

FIRST NAME	MIDDLE NAME	LAST NAME	SCHOOL	GRADE
<a href="#">Roldan</a>	<a href="#">Aiden</a>	<a href="#">Alleyne</a>	Purple Middle School	7th Grade
<a href="#">Rueben</a>	<a href="#">Lauro</a>	<a href="#">Andelman</a>	Green Middle School	4th Grade
<a href="#">Radcliff</a>	<a href="#">Dayaram</a>	<a href="#">Anderberg</a>	Purple Middle School	7th Grade
<a href="#">Ramesh</a>	<a href="#">Delvin</a>	<a href="#">Arca</a>	Gold High School	12th Grade
<a href="#">Rollo</a>	<a href="#">Anas</a>	<a href="#">Artola</a>	Red Elementary School	Kindergarten
<a href="#">Robin</a>	<a href="#">Dale</a>	<a href="#">Athalone</a>	Purple Middle School	7th Grade
<a href="#">Rabindra</a>	<a href="#">Brandan</a>	<a href="#">Avita</a>	Silver Elementary School	2nd Grade
<a href="#">Roger</a>	<a href="#">Greg</a>	<a href="#">Baisley</a>	Gold High School	12th Grade

- Using the scroll bar on the right side of the display column, scroll down and select 'Rolanda R. Budhram'. Click on a name to see the student's basic information and parent contact information ('Student Information'), academic and attendance data ('Academic Dashboard'), and course history ('Transcript').

The screenshot displays a web interface for a student named Rolanda R. Budhram. At the top, there is a navigation bar with 'Metallic Rolls' and 'Blue Elementary School', a search bar, and a 'Back to search' button. The student's name and '1st Grade' are prominently displayed, along with 'State ID #461585'. Below this, there are three main tabs: 'Student Information', 'Academic Dashboard', and 'Transcript'. Under 'Academic Dashboard', there are sub-tabs for 'Overview', 'Attendance and Discipline', 'State Assessments', 'Local Assessments', 'Grades and Credits', and 'Interventions'. The 'Overview' sub-tab is active, showing a student photo and a summary of 'Rolanda R. Budhram' with 'Grade Level: 1st Grade' and 'Current Age: 7'. A 'Parent Contact Info' link is also present. Below this is a 'PERFORMANCE SUMMARY' section with columns for 'METRIC CATEGORY', 'PERFORMANCE SUMMARY', and 'METRIC STATUS'. The 'Attendance and Discipline' category shows 14 metrics met goal for Attendance and 2 metrics met goal for Discipline. The 'Local Assessments' category shows 3 metrics met goal for Interim Assessments.

METRIC CATEGORY	PERFORMANCE SUMMARY	METRIC STATUS
<b>Attendance and Discipline</b> Student attendance and discipline patterns		
• <b>Attendance</b> Days absent and daily attendance	14 metrics met goal	
• <b>Discipline</b> Log of discipline infractions and actions year to date	2 metrics met goal	
<b>State Assessments</b> State examinations and assessments		
• <b>Augmented Benchmark and End-of-Course Exams</b> Performance and progress on state standardized test		
• <b>ITBS Assessments</b> Performance and progress on state standardized test		
• <b>Student Growth Percentile</b> Student performance growth on assessments relative to peers		
<b>Local Assessments</b> Local tests and assessments		
• <b>Interim Assessments</b> Performance and progress on local interim assessments		
• <b>Teacher Entered Assessments</b>	3 metrics met goal	

## Exercise 5: Create Watch List

The Watch List feature in the StudentGPS Dashboard allows you to monitor the performance of select students and can serve as an early warning system. Popular uses include monitoring effectiveness of interventions, monitoring specific programs, and the progress of performance indicator metrics.

This exercise details the process for creating a watch list for 2<sup>nd</sup> Grade Students that did not score 130 or above on the ITBS Standard Score Reading Total.

1. On the Blue Elementary School page click on the 'School Information' tab and then the 'Students by Grade' tab. Under the Students by Grade heading select '2<sup>nd</sup> Grade' from the dropdown menu.

The screenshot shows the 'Students by Grade' section of the dashboard. The 'Students by Grade' tab is selected, and the dropdown menu is set to '2nd Grade'. The table displays the following data:

STUDENT	GRADE LEVEL	DESIGNATIONS	ATTENDANCE / DISCIPLINE		Augmented Benchmark Literacy	Augmented Benchmark Mathematics	ITBS Standard Score Reading Total
			Last Four Weeks Attendance	School Code of Conduct			
Alhambra, Leni Latifah	2nd	L T I	100.0 %	0			138
Alteri, Nickolaus Izzy	2nd	I	100.0 %	0			141

2. Click on the column header for 'ITBS Standard Score Reading Total' to display students with low performance at the top. Then click on 'Customize View.'

The screenshot shows the 'Students by Grade' section of the dashboard. The 'Students by Grade' tab is selected, and the dropdown menu is set to '2nd Grade'. The 'CUSTOMIZE VIEW' button is circled in red. The 'ITBS Standard Score Reading Total' column header is highlighted, and a red arrow points to it.

STUDENT	GRADE LEVEL	DESIGNATIONS	ATTENDANCE / DISCIPLINE		Augmented Benchmark Literacy	Augmented Benchmark Mathematics	ITBS Standard Score Reading Total
			Last Four Weeks Attendance	School Code of Conduct			
Alhambra, Leni Latifah	2nd	L T I	100.0 %	0			138
Alteri, Nickolaus Izzy	2nd	I	100.0 %	0			141

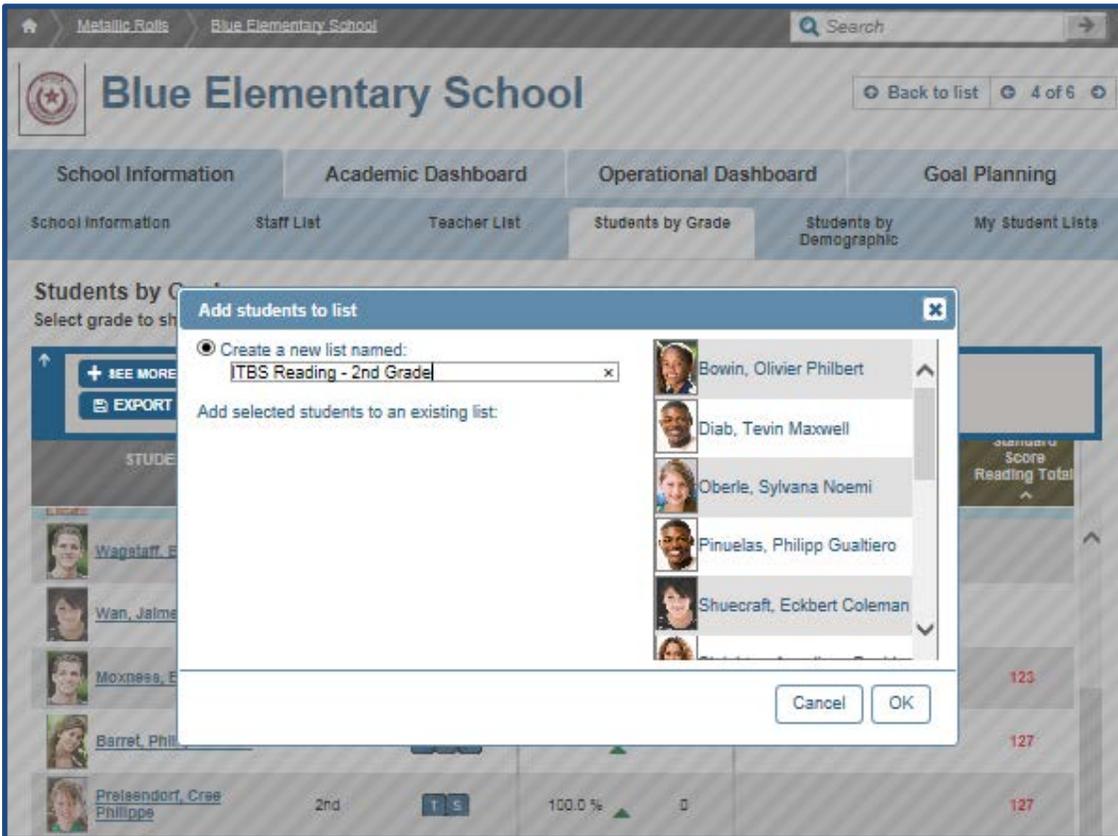
3. Click on 'Create or Add to Watch List.'

The screenshot shows the 'Students by Grade' page for Blue Elementary School. The grade is set to '2nd Grade'. A toolbar contains several buttons: 'SEE MORE DATA', 'MAXIMIZE GRID', 'CREATE DYNAMIC LIST', 'SHARED LIST SEARCH', 'EXPORT ALL', and 'CREATE OR ADD TO WATCH LIST'. The 'CREATE OR ADD TO WATCH LIST' button is circled in red. Below the toolbar is a table with columns: STUDENT, GRADE LEVEL, DESIGNATIONS, Last Four Weeks Attendance, School Code of Conduct, Augmented Benchmark Literacy, Augmented Benchmark Mathematics, and ITBS Standard Score Reading Total. Two students are listed: Bowlin, Olivier Philbert (100.0% attendance, score 0) and Diab, Tavin Maxwell (97.5% attendance, score 0).

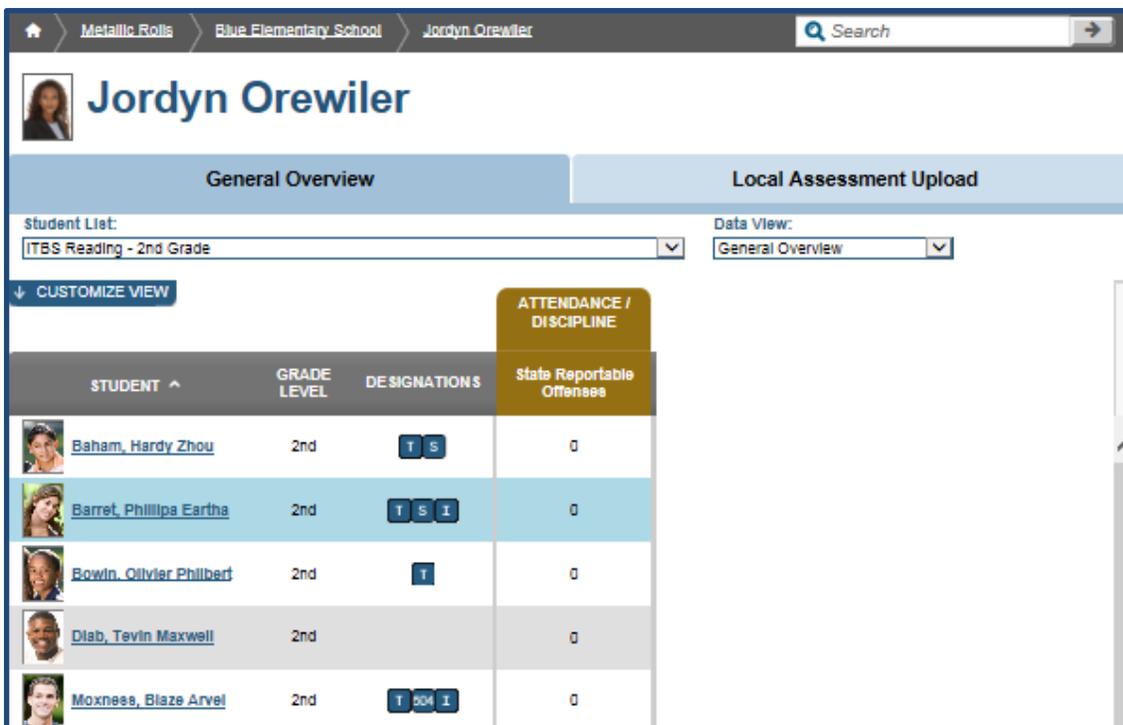
4. Click the box to the left to add students that did not score at least 130 in the ITBS Standard Score Reading Total and then click 'Add selected students to the watch list.'

The screenshot shows the 'Students by Grade' page for Blue Elementary School. The grade is set to '2nd Grade'. A toolbar contains buttons: 'ADD SELECTED STUDENTS TO WATCH LIST', 'ADD ALL STUDENTS TO WATCH LIST', and 'CANCEL'. The 'ADD SELECTED STUDENTS TO WATCH LIST' button is circled in red. A red arrow points to the checkboxes in the 'STUDENT' column. Below the toolbar is a table with columns: STUDENT, GRADE LEVEL, DESIGNATIONS, Last Four Weeks Attendance, School Code of Conduct, Augmented Benchmark Literacy, Augmented Benchmark Mathematics, and ITBS Standard Score Reading Total. Seven students are listed with their respective attendance and scores. The scores are: Wan, Jaime Olan (100.0%), Moxness, Blaze Arvel (95.0%, 123), Barret, Phillippa Eartha (92.5%, 127), Preisendorf, Cree Phillippe (100.0%, 127), Baham, Hardy Zhou (85.0%, 125), Fjaseph, Korbinian Ajith (95.0%, 130), and Wilkson, Mickie Lawrie (95.0%, 130).

- Name the Watch List. We have chosen the name 'ITBS Reading – 2<sup>nd</sup> Grade' Once named, click 'OK.'



- Now the Watch List will appear under the Student List dropdown menu.



7. To delete students from the Watch List, rename the list, or delete the list, click 'Customize View' and 'Edit Watch List.'

The screenshot shows the user interface for Jordyn Orewiler. The breadcrumb trail is 'Metallic Rolls > Blue Elementary School > Jordyn Orewiler'. The page title is 'Jordyn Orewiler'. There are two tabs: 'General Overview' (selected) and 'Local Assessment Upload'. Below the tabs, there are two dropdown menus: 'Student List' (set to 'ITBS Reading - 2nd Grade') and 'Data View' (set to 'General Overview'). A toolbar contains three buttons: '+ SEE MORE DATA', 'MAXIMIZE GRID', and 'EDIT WATCH LIST'. The 'EDIT WATCH LIST' button is circled in red. Below the toolbar is a table with the following data:

STUDENT	GRADE LEVEL	DESIGNATIONS	State Reportable Offenses
Baham, Hardy Zhou	2nd	T S	0
Barret, Phillipa Eartha	2nd	T S I	0
Bowlin, Olivier Philbert	2nd	T	0

8. With the Edit Watch List function, you can select/deselect the box next to the student name to add and remove. Select your desired edit, make changes, and select 'OK' when prompted. If you do not wish to change your watch list, click 'Cancel.'

The screenshot shows the same user interface as above, but with a dialog box open. The dialog box is titled 'Remove students from list' and contains the text 'The following students will be removed from the list:'. Below the text is a list of students with checkboxes. The student 'Moxness, Blaze Arvel' is selected. At the bottom of the dialog box are two buttons: 'Cancel' and 'OK'.

STUDENT	GRADE LEVEL
Baham, Hardy Zhou	2nd
Barret, Phillipa Eartha	2nd
Bowlin, Olivier Philbert	2nd
Dlab, Tevin Maxwell	2nd
<input checked="" type="checkbox"/> Moxness, Blaze Arvel	2nd
Oberie, Sylvana Noemi	2nd
Pinuelas, Phillip Guarfiaro	2nd