

Ed Fi Group Manager SSO Guide

Managing Ed Fi Group Membership for Existing Active Directory Accounts in SSO.

- Visit www.apscn.org, select menu item “Security” then “Security Resources”.
If desired, access link directly at <https://adedata.arkansas.gov/security/>.
- On the “Security Resources” page, select “ADE Single Sign On (Sign In)” - enter ‘Username’ and ‘Password’.

ADE Single Sign-On Login

Don't have an account? [Register here](#)

Username : 2301nbelle

Password : [masked]

Forgot your [Username](#) or [Password](#)?

[Sign in](#)

Still want to use Triand or ADE Account to login? [Visit here](#)

- To access the management menus, select the “SSO Account Settings” icon.
Icons displayed will vary.

Welcome to SSO Launch Page. Please select your destination.

ADE Data Center

Ed-Fi Dashboards

SSO Account Settings

- In the left pane, click “Users” to expand the management section, then click “Manage Users” and then “Modify User’s EdFi Groups”

File Edit View Favorites Tools Help

ARKANSAS SINGLESIGNON

Tasks

- Home
- Users
- Manage Users
 - Modify User's EdFi Groups

Home

Change My Password

- In the search box, you can enter the wildcard "*" (without the quotation marks) to get a list of all district users. In this example, we want to modify Ed Fi group memberships for Antonella Julian so we enter part of the user ID, "2301a*", and click "Search" to retrieve all accounts that begin with that string.

GNON Nicolette Belle | Sign out

Modify User's EdFi Groups: Select User

Search for a user

Search for a user
where =

Search Results

Select	User ID	Last Name	First Name
<input type="radio"/>	2301anjulian	Julian	Andrew
<input checked="" type="radio"/>	2301ajulian	Julian	Antonella

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1-2 of 2

- Click the radio button beside the desired user, and click "Select".
Displayed will be the groups *available* for membership and the *current* memberships of the user.

GNON Nicolette Belle | Sign out

Modify User's EdFi Groups: 2301ajulian

User ID: 2301ajulian
Full Name: Antonella Julian
School District Name: Conway

Edfi Application Groups

Available Values	Current Values
2301 EdFi Staff_ 2301 EdFi School Administrator_ 2301 EdFi District Administrator_ 2301 EdFi Counselor_Leader_	2301 EdFi Teacher_

[Return to Search](#)

- Use the legend below to modify group memberships for the user.

- Add all items in the 'Available Values' box
- Add selected items in the 'Available Values' box
- Remove all items in the 'Current Values' box
- Remove selected items in the 'Current Values' box

- When the 'Available Values' box and the 'Current Values' box both look as desired, click 'Submit'.