Form Valid Until 07.31.17

ARKANSAS DEPARTMENT OF EDUCATION

State Security Access Form

Active Directory Account Manager

Establishes a Manager to maintain Active Directory accounts (add/delete Active Directory accounts and modify email address).
The two main ADAMs should be the Financial Staff Lead and the Student Staff Lead.

Visit "http://adedata.arkansas.gov > *Educators > Security Resources > District Access Information*"
to see current member(s) in this role and to
verify changes after they have been completed.

District Name: _____

District 4-Digit LEA: _____

ADD NEW
Active Directory Account Manager

Note: The two main ADAMs should be the Financial Staff Lead and the Student Staff Lead.
There may be limited members in this role. If it is desired to remove a current member from this role,
please send the appropriate form.

First Name:_____ Last Name:_____

Login ID:_____
(current **Active Directory** login ID)

Active Directory Account Manager Phone #:_____

_____   _____
Superintendent Signature   Date
                                                              *(See Valid Date Above)

Note:
Fax to: Bobby Downum   501.683.3108